

OPEN SESSION MINUTES

PRESENT:

Colin Thompson, Chair
Alissa Woodward
Craig Kerstens
Christo Kuun
Diane Koch
Lisa Sharcott

OTHER:

John Marsh – Administrator
Janine Sibley – Assistant Admin
George Lenz – Fire Chief

GUESTS: 5

A. CALL TO ORDER

The meeting was called to order at 7:00 PM. The Chair respectfully acknowledged the Qualicum First Nation on whose traditional territory this meeting takes place.

B. ADOPTION OF MINUTES

June 16, 2026 Regular Open Session minutes

MOVED by Trustee Kuun

SECONDED by Trustee Woodward

THAT the Board approve the June 16, 2026 Regular Open Session minutes as circulated.

CARRIED

C. ITEMS COMING OUT OF CLOSED SESSION - None

D. INTRODUCTIONS OF LATE ITEMS – None

E. PETITION AND DELEGATIONS - None

F. BUSINESS ARISING FROM THE MINUTES + UNFINISHED BUSINESS

1. Hydrant & Standpipe Inspection Report

The Water Operator provided an overview of the Hydrant and Inspection report and noted that he would begin the process of carrying out the necessary repairs starting in August.

G. REPORTS

1. June 2026 Water Operator's Report

MOVED by Trustee Kerstens

SECONDED by Trustee Woodward

THAT the June 2026 Water Operator's Report be received for information.

CARRIED

2. June 2026 Fire Chief's Report

MOVED by Trustee Kerstens

SECONDED by Trustee Kuun

THAT the June 2026 Fire Chief's Report be received for information.

CARRIED

3. June 2026 Financial Reports

a. Total cheques issued for Water Department for June 2026: \$46,281.88

b. Total cheques issued for Fire Department for June 2026: \$21,612.81

MOVED by Trustee Kuun

SECONDED by Trustee Sharcott

THAT the June 2026 cheque registers be received for information.

CARRIED

4. July 2026 – Administrator's Report

MOVED by Trustee Kuun

SECONDED by Trustee Kerstens

THAT the July 2026 Administrator's Report be received for information.

CARRIED

H. BYLAWS - None

I. RESOLUTIONS – None

J. NEW BUSINESS

1. Consideration to cancel the August Board meeting

MOVED by Trustee Kuun

SECONDED by Trustee Kerstens

THAT the Board cancel the August 18, 2026 Regular Board meeting

CARRIED

2. Pressure Reducing Valve Repair #2

Discussion to proceed, as per a previous Motion, on PRV Repair #2 subject to Grant money being available.

K. QUESTION PERIOD and COMMENTS

- Emergency Procedures & Response Plan
- PRV (Pressure Reducing Valve), repaired
- Dosing pump, only turned on when hydrant flushing occurs

ADJOURNMENT

The meeting was adjourned at 8:07 pm to go into an in-camera meeting.

Chair of the Trustees

Corporate Officer