

MINUTES

PRESENT:

Craig Kerstens – Chair
Suzanne LaRoy
Diane Koch – Remote
Christo Kuun
Alissa Woodward

REGRETS:

Colin Thompson

STAFF:

James Moller – Administrator

A. CALL TO ORDER

The meeting was called to order at 10:00 AM

The Administrator noted that the Chair was remote, and as per the Meeting Procedures Bylaw an acting Chair was required.

MOVED by Trustee LaRoy

SECONDED by Trustee Kuun

THAT the Trustee Kerstens be nominated as acting Chair for the Special Board meeting.

CARRIED

Trustee Kerstens accepted the nomination.

The acting Chair respectfully acknowledged the Qualicum First Nation on whose traditional territory this meeting takes place.

B. APPROVAL OF MINUTES

None

C. INTRODUCTION OF LATE ITEMS

None

D. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

None

E. PETITIONS & DELEGATIONS

None

F. CORRESPONDENCE

None

G. REPORTS

Thompson Clarke West Remediation Results and Contract Award

Motion: THAT the Deep Bay Improvement District enter into a contract with Leuco Construction Inc. for the tendered amount of \$22,850.00 plus GST for the Thompson Clarke West watermain remediation.

Moved by Trustee Kerstens

Seconded by Trustee Kuun

Amendment Motion: THAT the Deep Bay Improvement District enter into a contract with Leuco Construction Inc. for the tendered amount of \$22,850.00 plus GST for the Thompson Clarke West watermain remediation, subject to the contractor confirming that the open ends of the pipe will be capped.

Moved by Trustee LaRoy

Seconded by Trustee Kerstens

Vote on the main motion as amended Vote: Carried

Motion: THAT the Deep Bay Improvement District instruct the Administrator to contact the Provincial Lands Branch to begin the work to extinguish the existing registered Right of Way agreement on Lot 1, Plan VIP31751, DL 82.

Moved by Trustee Kerstens

Seconded by Trustee LaRoy

Amendment Motion: THAT the Deep Bay Improvement District instruct the Administrator to contact the district's lawyer and Provincial Lands Branch to begin the work to extinguish the existing registered Right of Way agreement on Lot 1, Plan VIP31751, DL 82.

Moved by Trustee Kerstens

Seconded by Trustee LaRoy

Vote on the main motion as amended Vote: Carried

H. BYLAWS

None

I. RESOLUTIONS

None

J. NEW BUSINESS

None

K. THE CHAIR OPENED THE MEETING TO QUESTION PERIOD

None. There were no members of the public gallery present.



**DBID BOARD OF TRUSTEES
OPEN MEETING**

Date: January 30, 2025

MOTION TO ADJOURN

MOVED by Trustee Woodward

SECONDED by Trustee Kuun

The meeting adjourned at 10:35 AM

Chair of the Trustees

Corporate Officer