

OPEN SESSION MINUTES

PRESENT:

Colin Thompson, Chair
Alissa Woodward
Diane Koch
Craig Kerstens
Christo Kuun
Suzanne LaRoy

STAFF:

John Marsh – Interim Administrator
Janine Sibley - Assistant Admin

GUESTS:

A. CALL TO ORDER

The meeting was called to order at 7:00 PM.
The Chair respectfully acknowledged the Qualicum First Nation on whose traditional territory this meeting takes place.

B. ADOPTION OF MINUTES

March 18, 2025 Regular Open Session Minutes

MOVED by Trustee Koch

SECONDED by Trustee Kuun

THAT the Board approve the March 18, 2025 Regular Open Session Minutes as circulated.

Unanimous CARRIED

C. ITEMS COMING OUT OF CLOSED SESSION

None

D. INTRODUCTIONS OF LATE ITEMS

None

E. BUSINESS ARISING FROM THE MINUTES + UNFINISHED BUSINESS

1. Flag Pole in front of the Firehall

MOVED by Trustee Koch

SECONDED by Trustee Kerstens

THAT the Board authorized the Administrator to spend up to \$1,000 to fix and repair the flagpole in front of the firehall.

Unanimous CARRIED

F. PETITIONS AND DELEGATIONS

None

G. CORRESPONDENCE

None

H. REPORTS

1. March 2025 Water Operator's Report

MOVED by Trustee Thompson

SECONDED by Trustee Kerstens

THAT the March 2025 Water Operator's Report be received for information.

Unanimous CARRIED

2. March 2025 Fire Chief's Report

MOVED by Trustee Koch

SECONDED by Trustee Kuun

THAT the March 2025 Fire Chief's Report be received for information.

Unanimous CARRIED

3. Financial Reports

- a. Total cheques issued for Water Department for March 2025: \$38,107.06
- b. Total cheques issued for Fire Department for March 2025: \$4,232.38

MOVED by Trustee Koch

SECONDED by Trustee Thompson

THAT the March 2025 cheque registers be received for information.

Unanimous CARRIED

4. Quarterly Financials - January 1, 2025 to March 31, 2025

MOVED by Trustee Koch

SECONDED by Trustee Kuun

THAT the Quarterly Financial Reports for the period of January 1, 2025 to March 31, 2025 be received for information.

Unanimous CARRIED

I. BYLAWS

None

J. RESOLUTIONS

None

K. NEW BUSINESS

1. 2022 Annual Water System Report

MOVED by Trustee Koch

SECONDED by Trustee Kerstens

THAT the Board accept the 2022 Annual Water System Report for information and direct staff to forward to VIHA and publish on the website.

Unanimous CARRIED

Date: April 15, 2025

2. 2023 Annual Water System Report

MOVED by Trustee Thompson

SECONDED by Trustee Koch

THAT the Board accept the 2023 Annual Water System Report for information and direct staff to forward to VIHA and publish on the website.

Unanimous CARRIED

L. QUESTION PERIOD - Questions were asked by members of the gallery in relation to the following topics:

- update on the RDN trail between Ocean Trail and TCW West
- Hydrant inspection and maintenance/repair
- Reservoir updates and budget
- Well #4 issue, it was not engaging automatically
- 2022 and 2023 Water Reports indicate that Water consumption is dropping, meaning that revenue from water consumption will also drop

M. ADJOURNMENT

MOVED by Trustee Koch

SECONDED by Trustee Kerstens

THAT the Board adjourns the meeting.

Unanimous CARRIED

The meeting adjourned at 7:48 pm

Chair of the Trustees

Corporate Officer