

Date: August 29, 2024

MINUTES

PRESENT:

Suzanne LaRoy – Chair
Diane Koch
Craig Kerstens
Christo Kuun
Bob Leggett
Colin Thompson

STAFF:

Sundance Topham – Administrator
Janine Sibley – Admin Assistant

A. CALL TO ORDER

The meeting was called to order at 2:00 PM.

B. APPROVAL OF MINUTES

None

C. INTRODUCTION OF LATE ITEMS

MOVED by Trustee Thompson

SECONDED by Trustee Kerstens

THAT Question Period be added after New Business.

Carried.

D. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

None

E. PETITIONS & DELEGATIONS

None

DEEP BAY
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IMPROVEMENT DISTRICT

DBID BOARD OF TRUSTEES
OPEN MEETING

F. CORRESPONDENCE

Date: August 29, 2024

None

G. REPORTS

Thompson Clarke West Tender Results and Contract Award

MOVED by Trustee Koch

SECONDED by Trustee Leggett

THAT the Deep Bay Improvement District enter into a contract with Leuco Construction Inc. for the tendered amount of \$331,270 plus GST for the Thompson Clarke West watermain replacement.

Unanimous - Trustee Kuun abstain **CARRIED**

MOVED by Trustee Koch

SECONDED by Trustee Leggett

THAT the Deep Bay Improvement District enter into a contract with McElhanney Engineering for \$95,772 plus GST for construction engineering services for the Thompson Clarke West watermain replacement project.

Unanimous - Trustee Kuun abstain **CARRIED**

MOVED by Trustee Koch

SECONDED by Trustee Kerstens

THAT the Deep Bay Improvement District approve the expenditure of up to \$50,000, to be paid to the Island Corridor Fund for costs incurred by SVI Rail Works for the Thompson Clarke watermain replacement project.

Unanimous - Trustee Kuun abstain **CARRIED**

MOVED by Trustee Koch

SECONDED by Trustee Kerstens

THAT the Deep Bay Improvement District approve an overall project contingency of 15 per cent (\$71,556.30) for the Thompson Clarke watermain replacement project, to be expended as required based on recommendations from the construction engineer.

Unanimous - Trustee Kuun abstain **CARRIED**

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H. BYLAWS

MOVED by Trustee Koch

SECONDED by Trustee Leggett

THAT the Board introduce and give first reading to Bylaw No. 264 – 2024 Capital Works – Thompson Clarke West Watermain Replacement – Renewal Reserve Fund Disbursement Bylaw.

Unanimous - Trustee Kuun abstain **CARRIED**

MOVED by Trustee Koch

SECONDED by Trustee Leggett

THAT the Board reconsider and finally pass Bylaw No. 264 – 2024 Capital Works – Thompson Clarke West Watermain Replacement – Renewal Reserve Fund Disbursement Bylaw.

Unanimous - Trustee Kuun abstain **CARRIED**

I. RESOLUTIONS

None

J. NEW BUSINESS

None

K. THE CHAIR OPENED THE MEETING TO QUESTION PERIOD

Questions were asked by members of the public gallery in relation to the following topics:

- Cancellation of August Board meeting
- Required permitting for the project
- What will happen to the existing watermain

L. MOTION TO ADJOURN

MOVED by Trustee Koch

SECONDED by Trustee Thompson

The meeting adjourned at 2:25 p.m.