

**DEEP BAY IMPROVEMENT DISTRICT
MINUTES OF THE REGULAR BOARD MEETING**

May 18, 2023

Trustees: Tony Botica, Chair
Claire Hilscher
Bob Leggett
Colin Thompson
Robert Hale
Diane Koch
Susan Mielke

Staff: John Marsh, Administrator
George Lenz, Fire Chief

Guests: 12

1. Call to Order: 7:00 pm

The Chair respectfully acknowledged the Qualicum First Nation on whose traditional territory the meeting took place.

2. Introduction of late items:

Trustee Mielke advised that she had a statement to make in the new business portion of the agenda. Trustee Hale also advised that he had a statement to make as well.

3. Approval of agenda for current meeting

Motion: To approve agenda for current meeting.

Susan Milke Seconded: Robert Hale Vote: Carried

4. Petitions & Delegations: None

5. Approval of minutes

5.1. Motion: To adopt the minutes of Regular Board Meeting of April 20, 2023, and the minutes of the Special General meeting of April 29, 2023.

Susan Mielke Seconded: Bob Leggett Vote: Carried

6. Business arising from the minutes:

6.1. Motion: To accept the McElhanney reports regarding Reservoir Replacement, Thompson Clarke West Slope Restoration, Asbestos Cement Pipe Replacement, and Water System Evaluation and to refer the reports to the Operations and Maintenance Committee.

Susan Mielke Seconded: Claire Hilscher Vote: Carried

6.2. Motion: That the DBID direct McElhanney to proceed to bid for the reservoir, with costs approved up to \$9,500. This work is to be done in parallel to the previous motion where an assessment is to be done on the old reservoir. The bid document is to include a privilege clause in order to reserve certain rights to the procuring entity, such as the right not to accept the lowest or any bid.

Claire Hilscher Seconded: Susan Mielke

Recorded motion requested:

In Favour: Robert Hale, Claire Hilscher, Susan Mielke, Tony Botica

Opposed: Colin Thompson, Diane Koch, Bob Leggett Vote: Carried

6.3. Motion: That the April 25, 2023, ravine visit by McElhanney be reviewed by email or reported on in order that all board members are updated on what occurred.

Claire Hilscher Seconded: Susan Mielke Vote: Carried

7. Monthly Reports

7.1. Operator's Report

7.2. Fire Chief's Report

7.3. Financial Reports

Total cheques issued for Water Department for April 2023: \$13,672.24

Total cheques issued for Fire Department for April 2023: \$8,944.96

Motion: To receive the monthly Operator's report, Fire Chief's report and Financial report.

Susan Mielke Seconded: Claire Hilscher Vote: Carried

Motion: That staff be authorized to have a land surveyor locate the property pins for 5509 and 5511 Deep Bay Drive to determine if the water meter is on private property.

Claire Hilscher Seconded: Susan Mielke

Recorded motion requested:

In Favour: Robert Hale, Claire Hilscher, Susan Mielke, Tony Botica,
Diane Koch, Bob Leggett

Opposed: Colin Thompson Vote: Carried

Motion: That staff be directed to review property files for background information relating to meter box and check valves for 5509 and 5511 Deep Bay Drive.

Bob Leggett Seconded: Claire Hilscher Vote: Carried

7.4. Quarterly Financial Reports

Motion: To receive the quarterly financial report for January 1, 2023, to March 31, 2023.

Claire Hilscher Seconded: Susan Mielke Vote: Carried

8. Committee Minutes: None

9. Correspondence In

9.1. May 2, 2023 – John Marsh, Administrator- Revised Questions and Comments Received Summary from the April 29, 2023, Special General Meeting.

Motion: That the May 2, 2023, questions, and comments summary from the Special General Meeting be received.

Susan Mielke Seconded: Colin Thompson Vote: Carried

10. Old Business:

10.1. May 18, 2023 - Outstanding Tasks Staff Report

The outstanding tasks report was reviewed, and Trustee Hilscher stated that she would provide Administrator with additional items for a future report.

10.2. Safety Issues

The Board discussed including safety issues on agenda due to past issues and concerns.

10.3. Geo-Technical Reports

Motion: That the Thompson Clarke West geo-technical report from McElhanney in 2022 be presented to an open Board meeting

Colin Thompson Seconded: Robert Hale

Amendment Motion: That the motion be amended to also bring forward to an open meeting the Thompson Clarke West geo-technical report that was received from the RDN in 2022.

Bob Leggett Seconded: Susan Mielke

Vote on the Main Motion as Amended:

Vote: Carried

10.4. Environment & Emergency Committee

Motion: That the Environment & Emergency Committee be collapsed and be part of the Operations & Maintenance Committee moving forward.

Susan Mielke Seconded: Bob Leggett

Amendment Motion: That the motion be amended to bring forward the minutes from the Environment & Emergency Committee to the Operations & Maintenance Committee.

Claire Hilscher Seconded: Bob Leggett

Vote on the Main Motion as Amended:

Vote: Carried

11. New Business:

Trustee Mielke Statement

Trustee Mielke informed the board that she received a PDF file from Mr. Doug Harrison suggesting that she was in a conflict of interest here on the DBID Board of Trustees with issues before us. First, Trustee Mielke said that she has no conflict of interest with any issues or people on the Board or Community. Second this form of intimidation is unwarranted and false. Third I am here to serve the public of Deep Bay for the DBID water supply and fire protection – period.

For your information my mantra is the Four Way Test from Rotary International:

1. Is it the truth?
2. Is it fair for all concerned?
3. Will it build goodwill and better friendships?
4. Will it be beneficial to all concerned?

Mr. Harrison is attacking me publicly for what purpose? Bullying, harassment & intimidation have no place in this community or on this Board.

Deep Bay Fire Rescue Society

Trustee Hale informed the Board that the Deep Bay Fire Rescue Society does incredible work and has raised \$182,670 to date for the Deep Bay Fire Department.

Motion: That a letter of appreciation be sent to the Deep Bay Fire Rescue Society for their dedication and many years of fundraising.

Susan Mielke

Seconded: Claire Hilscher

Vote: Carried

12. Question Period

The Chair opened the meeting for comments from ratepayers.

- Q. Is the public invited to Committee meetings? A. Yes.
- Q. Has DBID received a water inspection report? A. Not recently but will check with the Water Operator.
- C. What can the Board do about misinformation from rate payers in terms of saying our water line is failing when in fact it is not? A. Thank you for your comment.
- Q. Were the 2009 Herold Engineering recommended repairs done on the water reservoir? A. Yes, as far as we know.
- Q. When will the reservoir assessment work be undertaken? A. A report will be presented at the next Board meeting to award the work.
- Q. What can CEC funds be used for? Generally, CEC can be used for projects that are necessary because of the burden associated with new growth.

Motion: There being no further business the meeting was adjourned to go in-camera at 9:05 pm.

Susan Mielke

Seconded: Claire Hilscher

Vote: Carried

The above minutes were approved by the Board of Trustees on June 15, 2023

By: _____

Chair of the Trustees Officer