

**DEEP BAY IMPROVEMENT DISTRICT**  
**MINUTES OF THE REGULAR BOARD MEETING**

**March 16, 2023**

**Trustees:** Robert Hale  
Diane Koch (via phone)  
Susan Mielke  
Claire Hilscher  
Bob Leggett

**Staff:** John Marsh, Administrator  
George Lenz, Fire Chief

**Regrets:** Tony Botica, Chair  
Colin Thompson

**Guests:** 19

**1. Call to Order:** 7:00 pm

The administrator respectfully acknowledged the Qualicum First Nation on whose traditional territory the meeting took place.

Motion: that Clair Hilscher be nominated Chair.

Susan Mielke      There being no further nominations, the Vote: Carried

It should be noted that Trustee Koch participated in the meeting via remote phone connection. Trustee Thompson indicated that he was available to participate in the meeting; however, the DBID phone technology only allowed for one remote connection. Trustee Botica also would not have been able to participate due to the remote connection limitation.

**2. Introduction of late items:** None

**3. Approval of agenda for current meeting**

Motion: to approve agenda for current meeting.

Bob Leggett                      Seconded: Susan Mielke                      Vote: Carried

**4. Petitions & Delegations:** none

**5. Approval of minutes**

**5.1.** Motion: to adopt the minutes of Regular Board Meeting of February 16, 2023.

Robert Hale                      Seconded: Susan Mielke                      Vote: Carried

**6. Business arising from the minutes:**

**6.1. Motion:** That the staff report from the Administrator regarding the April 29<sup>th</sup> Annual Meeting and the Water Meeting be received.

Susan Mielke                      Seconded: Robert Hale                      Vote: Carried

**6.2. Motion:** That the staff report providing information from the Provincial Government and the Ombudsperson relating to process and best practices for closed meetings be received.

Bob Leggett                      Seconded: Susan Mielke                      Vote: Carried

**6.3. Motion:** That the Administrator be authorized to use prerogative on actual dates for Trustee election and advance poll for September/October 2023.

Susan Mielke                      Seconded: Robert Hale                      Vote: Carried

**7. Monthly Reports**

**7.1. Operator's Report**

**7.2. Fire Chief's Report**

**7.3. Financial Reports**

Total cheques issued for Water for February 2023: \$48,796.84

Total cheques issued for Fire for February 2023: \$12,068.53

**Motion:** to receive the monthly Operator's report, Fire Chief's report, Financial report.

Robert Hale                      Seconded: Susan Mielke                      Vote: Carried

**8. Committee Minutes: none**

**9. Correspondence In**

**9.1.** March 7, 2023 (received) – 20 Individuals, DBID Stewardship addressed to the Board.

**Motion:** That the March 7, 2023, correspondence from 20 Individuals be received.

Susan Mielke                      Seconded: Robert Hale                      Vote: Carried

**9.2.** March 13, 2023 – Doug Harrison, April Public Meeting letter addressed to the Board

**Motion:** That the March 13, 2023, correspondence from Doug Harrison be received as correspondence in.

Susan Mielke                      Seconded: Robert Hale

**Amendment to Motion:** That the Administrator be directed to provide the Board, at an upcoming meeting, with comments and/or answers relating to the 11 questions and comments made by Doug Harrison in his March 13, 2023, letter to the Board.

Bob Leggett                      Seconded: Susan Mielke                      Vote: Carried

**Vote on the Motion as Amended:**                      Vote: Carried

**10. Old Business: none**

**11. New Business: none**

**12. Question Period**

Prior to opening the question period for residents, Trustee Leggett stated that DBID has several water priorities including reservoir replacement, Thompson Clarke Water Main review, and getting Well #1 back in service. He then provided an overview of the main topics

reviewed at the Operations & Maintenance Committee Meeting held immediately before this Board Meeting:

- DBID is proceeding with the next steps to work towards getting Well No. 1 back in service.
- DBID is looking at options regarding the condition and structural integrity of the reservoir. Updated cost for reservoir replacement has increased from \$853,550 to \$1,224,722.

The Chair opened the meeting for comments from ratepayers.

- C. A ratepayer had several detailed questions and stated that he would contact the Administrator and provide the questions at that time.
- Q. Will there be interaction permitted from the ratepayers at the April 29th General Meeting and will the moderator allow that? A. Yes.
- Q. Reservoir replacement was budgeted at \$850,000 and it is now \$1.25 million? A. Yes.
- Q. Would like to see additional financial information such as up-to-date reserve balances?
- A. Financial information for the budget and financial statements are available on the web site. The Administrator added that the intention of the staff is to provide additional financial statement detail for the Board meetings on a quarterly basis starting later this year.
- Q. Why is Tony Botica not at the meeting as he also missed the previous meeting?
- A. Trustee Botica had advised earlier in the day that he was not well and would not be attending this meeting, and he was away on holidays for the February Board meeting.
- C. Ratepayers have lost trust in the Board as only 3 Trustees are making prudent decisions.
- A. No answer was provided as the input was a comment, not a question.
- C. A ratepayer thanked Trustee Hilscher for running the meeting the way it should be run.
- A. Thank you for your input, but this is intended to be a question period.
- Q. Could the aquifer height be included in the Operators report?
- A. Aquifer height information was provided through a provincial water well that is damaged and has not been repaired by the Province; therefore, the information is not available.
- Q. Is DBID responsible for improving the roads and streetlights associated with the Morgan subdivision? A. No.
- C. The Board should consider having a Canadian flag and also recognize His Majesty's Government.

There being no further business the meeting was adjourned at 8:20 pm.

The above minutes were approved by the Board of Trustees on April 20, 2023.

By: \_\_\_\_\_  
Chair of the Trustees

\_\_\_\_\_  
Officer