

**DEEP BAY IMPROVEMENT DISTRICT**  
**MINUTES OF THE SPECIAL BOARD MEETING**

**August 31, 2022**

**Trustees:** Tony Botica, Chair  
Claire Hilscher  
Bob Leggett  
Diane Koch (phoned in)

Robert Hale  
Colin Thompson  
Susan Mielke

**Staff:** Leslie Carter, Administrator

**Guests:** 13

**1. Call to Order:** 5:00 pm

The chair respectfully acknowledged the Qualicum First Nation on whose traditional territory the meeting took place.

**2. Introduction of late items:** none

**3. Approval of agenda for current meeting**

Motion: to approve agenda for current meeting

Robert Hale      Seconded: Susan Mielke      Vote: Carried

**4. Correspondence In**

**4.1. August 26, 2022 – McElhanney, Geotechnical investigation proposal**

Motion: to receive correspondence in from McElhanney

Claire Hilscher      Seconded: Robert Hale      Vote: Carried

Motion: to accept the Geotechnical Investigation proposal and authorize McElhanney to proceed in the next 30 days as outlined

Susan Mielke      Seconded: Claire Hilscher

Amendment: to add “and to ask for the detail of the slope remediation area dimensions”

Bob Leggett      Seconded: Colin Thompson

In favour: Bob Leggett, Colin Thompson, Claire Hilscher, Robert Hale, Diane Koch, Tony Botica; Opposed: Susan Mielke      Vote: Carried

Motion as amended: to accept the Geotechnical Investigation proposal and authorize McElhanney to proceed in the next 30 days as outlined and to ask for the detail of the slope remediation area dimensions

In favour: Bob Leggett, Susan Mielke, Claire Hilscher, Robert Hale, Diane Koch, Tony Botica; Opposed: Colin Thompson      Vote: Carried

**5. Question Period**

Q: Has access for this work been settled?

A: The Geotechnical work is building on previous work and at this time is just test holes. Access has been agreed upon.

Q: Has the waterline or right-of-way contributed to the de-stabilization?

A: This is not known.

Q: If no problem has arisen for 40 years and has arisen since installation of the trail, why is DBID paying for the stabilization work?

A: Fault for the water is not known. Board is concerned about continuity of water delivery. DBID is responsible for maintenance issues and looking after capital assets.

Q: Have legal fees been resolved, will there be more legal fees?

A: The board has in the past needed to pay legal fees and if needed will pay legal fees in the future.

Information is released from in-camera as able.

The board is working collectively and spending is in the best interest of the community.

Q: Is the intention to cut off the source of water (regarding slope remediation)?

A: Investigations are pending and may alter/amend the current slope remediation plan.

Q: The pipe is old, are we spending money on something that will have to be replaced in the near future?

A: The geotechnical report will provide more information. There is an asset replacement program in place

Q: Where is this project on the schedule?

A: We have two engineering reports and an update is due which will identify priorities. Currently the board is working on replacement of the reservoir.

Motion was passed at the last meeting to look at replacement of AC pipes – these projects will need to be prioritized based on need.

We don't know the depth of the pipe precisely. This section of pipe is not slated for immediate replacement.

Q: What provisions have been made for provision of water to the Ocean Trail side of the system if this project goes wrong?

A: The engineer has been asked is the geotechnical work poses any additional slope stability risks for the watermain this winter (as we now know we won't have an effective repair completed within the fish window). The engineer replied that no, the equipment is low impact.

A motion was passed at the last board meeting to have an emergency line at the ready. Operator has stated that water can be diverted through the Faye Road loop so no homes would be without water. The operator will be onsite during the geotechnical work.

Q: Will the public be advised on the date of the work?

A: Work will be scheduled based on McElhanney staff availability. Notice can be put on website. The equipment is a non destructive way to assess soil conditions. It is a hand tool; there will be no heavy equipment on site for the Geotechnical work. The hole is 2" in diameter. The depth will vary depending on the soil type, but usually 4 meters (15Ft).

Q: Does the board recall the engineer stating that the pipe should be replaced back in place?

A: No, trustees do not recall this.

Q: Is there any detail regarding the upcoming public meeting?

A: No, details have not been determined.

Q::How long will the trail be down?

A: This is not known. Minimal disturbance is expected for the test holes.

Q: Ratepayer found out about this special meeting by fluke. Is there any other way to notify the public other than the website for those without computers?

A: Regular board meetings are noted in the newsletter mailed out. For special meetings, notice is posted on the website. People can connect with their neighbours if possible.

There being no further business the meeting was adjourned to in-camera t 5:50 pm.

The above minutes were approved by the Board of Trustees on September 16, 2022.

By: \_\_\_\_\_  
Chair of the Trustees

\_\_\_\_\_  
Officer