

DEEP BAY IMPROVEMENT DISTRICT
MINUTES OF THE SPECIAL BOARD MEETING

December 7, 2021

Trustees: Claire Hilscher, Chair
Tom Plensky
Tony Botica
Susan Mielke
Colin Thompson
Robert Hale
Bob Leggett

Staff: Leslie Carter, Administrator
Don Buchner, Water System Operator

Call to Order: 7:00 pm

Introduction of late items:

George Lenz's 30th service year

Protection of wells, re fish farm

Motion: to approve agenda as amended for current meeting

Tom Plensky Seconded: Susan Mielke Vote: Carried

Agenda items concerning operator were brought forward on agenda;

New Business

Discussion regarding moving replacement of reservoir from 2024 to 2022. Don provided an overview of the current situation. Water is not currently being drawn from the reservoir and turnover is being maintained by operator.

Operator would like to see replacement reservoir moved to 2022. Replacement would ideally be two reservoirs or a split reservoir. Feed needs to be top in, bottom out.

McElhanney can be approached to investigate options. Don can gather some info from local jurisdictions & previous supplies.

Replacement would need to be situated away from current reservoir, lease would likely have to be amended/expanded.

Current engineering report identifies the need for replacement with a slightly larger capacity to be funded from renewal funds and additional reservoir capacity to serve development to be funded from CEC funds.

Repairs were conducted approximately 4 years ago and these are fatiguing. Extensive repairs may not be worth the costs given the current condition.

Motion: to authorize Don Buchner to investigate options and pricing on reservoirs and bring information back to the board.

Tom Plensky Seconded; Robert Hale Vote: Carried

Motion: to authorize Administrator to request a quote from McElhanney to determine reservoir replacement options.

Colin Thompson Seconded: Tom Plensky Vote: Carried

Old Business:

Slope stabilization project, 4891 Thompson Clarke Dr. West. Draft letter presented to send to property owner to address liability concerns.

Motion: to approve draft letter regarding liability with added clarification between system owner (DBID) and property owner

Tom Plensky Seconded: Susan Mielke Vote: Carried

Don Buchner left the meeting at this point.

Correspondence In:

November 23, 2021 – Magnum Project Management, email

Motion: to deduct the cost to repair concrete deficiencies of \$6239.39 from Magnum Project Management’s September invoice and pay balance owing.

Tony Botica Seconded: Robert Hale Vote: Carried

Compensation for Christo Kuun for out-of-scope work in fixing deficiencies.

Motion: to issue an honorarium payment of \$525 to Christo Kuun in recognition of services provided regarding fixing concrete deficiencies

Bob Leggett Seconded: Susan Mielke Vote: Carried

New Business con’t

Resolution Regarding Banking (update requested): to appoint Royal Bank of Canada as a banker for DBID and to authorize any two of trustees or administrator to sign on behalf of the DBID

Bob Leggett Seconded: Robert Hale Vote: Carried

Discussion regarding recognition of George Lenz’s 30th service year on the fire department.

Fire department will be presenting 30-year service pin and a commemorative jacket at their meeting. Recognition can be mentioned at next board meeting and public recognition can be added to the hall’s grand opening.

Protection of wells with regards to new fish farm coming: any new wells that are installed are required by *Water Sustainability Act* to apply for a “license to use” prior to drawing any water. This application process requires the applicant to prove that no existing registered wells (such as DBID’s) will be impacted by the new well.

There being no further business the meeting was adjourned at 8:35 pm.

The above minutes were approved by the Board of Trustees on December 16, 2021.

By: _____
Chair of the Trustees

Officer