

## DEEP BAY IMPROVEMENT DISTRICT

### MINUTES OF THE ANNUAL GENERAL MEETING

APRIL 13, 2016 at VIU - DEEP BAY MARINE FIELD STATION

**Trustees:** Tom Plensky, Chair Candace Cowan  
Linda McKay Don Milburn  
Dave Simpson Bob Leggett

**Regrets:** Claire Hilscher, trustee

**Staff:** Don Buchner – Water System Operator  
Leslie Carter – Administrator

**Guests:** Cory Vanderhorst, CA - MNP

**Ratepayers:** 31 Rate payers in attendance (includes trustees & staff)  
(3 non-ratepayers also in attendance)

**Call to Order:** 7:30 pm

Tom Plensky, Chair, thanked everyone for coming out. Trustees and staff were introduced and fire department attendees were recognized.

#### **Motion: to approve the agenda for the current meeting:**

**George Lenz Seconded: Craig Armour Vote: Carried**

Certificates of Appreciation were awarded to those that served as a trustee during the last 12 months and have completed their service. These were presented to:

1. Tom Plensky for service from April 2013 - April 2016
2. Bob Leggett for service from April 2013 to April 2016

#### **Special presentation from Deep Bay Fire/Rescue Society**

Barb Nixon, president of the Deep Bay Fire/Rescue Society introduced the directors of the society and gave an overview of the society's activities over the last year.

The society's Annual General Meeting is coming up on April 27, 2016 and volunteers are needed to fill director's vacancies. Car wash & BBQ fund raiser is scheduled for May 28, 2016.

The society obtained charity status in 2015 and can now issue tax receipts and the status will help with grant eligibility. Also they are now on Facebook so check them out.

The society presented a cheque in the amount of \$10,000 to go towards the fire hall fund.

#### **Minutes of the Annual General Meeting held on April 8, 2015:**

#### **Motion: to accept the minutes of April 8, 2015 Annual General Meeting**

**Bob Lineham Seconded: Margaret Furnell Vote: Carried**

**Business Arising From the Minutes:** none

#### **2015 Annual Report presented in written format:**

#### **Motion: to accept the 2015 Annual Report as presented**

**Penny Wood Seconded: Ed Pater Vote: Carried**

#### **Auditor's Report and presentation of 2015 Financial Statements**

2015 Financial Statements were presented by MNP representative Cory Vanderhorst.

**Motion: to receive the 2015 Financial Statements as presented**

**Steve Biro                      Seconded: Ed Pater                      Vote: Carried**

**Trustee's Honorarium**

**Motion: to approve the Trustees Honorarium at \$1,400.00 for the Board Chair and \$800.00 for each trustee in 2016 for a total of \$6200.**

**Penny Wood                      Seconded: Craig Armour                      Vote: Carried**

**Report from Fire Chief, George Lenz**

George introduced the fire department members present and thanked all members and their families for their dedication and sacrifices made when call-outs come in at all hours.

There was an increase in calls for 2015 including 52 calls for Motor Vehicle Incidents. These callouts bring in funds from Provincial Emergency Program that go back into the department for training and equipment.

A new burning bylaw is in place so be sure to check the bylaw out before you start burning.

**Motion: to accept report from George Lenz, Fire Chief**

**Patty Biro                      Seconded: Sharon Milburn                      Vote: Carried**

**Other business**

**a.     **Fire Hall Renewal Select Committee:****

Bob Leggett, chair of the committee introduced the committee members and provided a progress report for the Fire Hall Renewal project. The committee has a plan of what they are hoping to build. Plans need to be finalized so that costs can be firmed up.

A public meeting was held in October and another one will be scheduled as the project progresses. Financing will also have to be address. Monies will need to be borrowed, either from the province or privately. Ratepayer approval must be obtained in order for the DBID to borrow

**b.     **Questions from the floor:****

G. Dussault: The operator's report mentions that Well #1 is too close to the building septic, will this well be decommissioned?

A.: Well #1 is currently off line. It is anticipated that the septic field will be moved as part of the new hall project and Well #1 can be brought back on line at that time.

G. Dussalt: Do we have 7 or 8 production wells?

A.: We have 8 wells but only 7 productions wells (Well #7 has no pump).

**Election of Two Trustees**

The election was turned over to Returning Officer, Leslie Carter.

**Election for two 3-year terms expiring at AGM 2019 (terms expired: Tom Plensky, Bob Leggett).**

Nominations called for from the floor:

Bob Leggett was nominated by Penny Wood

Tom Plensky was nominated by Patty Biro

Nominations called for from the floor a second and third time, no further nominations were forthcoming. Nominees accepted their nominations.

Tom Plensky and Bob Leggett were elected by acclimation to serve 3-years terms, expiring at the AGM 2019.

**Motion for Adjournment**

**Bob Lineham            Seconded: Russell Wood**

There being no further business the meeting was adjourned at 8:02 pm.

The above minutes were approved on April 20, 2016.

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Chair of the Trustees

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Officer