

**DEEP BAY IMPROVEMENT DISTRICT**  
**MINUTES OF THE SPECIAL BOARD MEETING**

**July 22, 2020**

*In response to the current COVID-19 Pandemic, all participants met via conference call and this meeting was not open to the public.*

**Trustees:** Don Milburn, Chair  
Claire Hilscher  
Bob Leggett  
Tom Plensky  
Candace Cowan  
Linda McKay

**Regrets:** Dave Simpson

**Staff:** Leslie Carter, Administrator

**Call to Order:** 10:00 am

**Motion: to approve agenda for current meeting**

**Tom Plensky                      Seconded: Bob Leggett                      Vote: Carried**

**Old Business**

Discussion regarding Magnum Project Management contract status, including feedback provided by Carsten Jensen.

**Motion: to have administrator prepare a letter to Magnum Project Management outlining issues raised by Carsten and trustees and offering payment of \$9,250 upfront and an additional \$9,250 upon completion of the project providing it comes in on or under budget.**

**Tom Plensky                      Seconded: Claire Hilscher                      Vote: Carried**

Administrator will email draft to trustees for review prior to sending. Letter to include mention of budget, scope and "anticipated" schedule.

**New Business**

For the next regular board meeting, trustees would like to know the name of the company supplying the fire trucks to the Caribou Regional District, what the specs are for those trucks and if those specs would be suitable for DBID, could we get the same truck.

Suggestion that any decision regarding retaining truck 8-1 be tabled until after details of new truck have been determined. Administrator will add "retention of 8-1" under Old Business for the regular August meeting.

There being no further business, the meeting was adjourned to meet in-camera at 10:23 am

The above minutes were approved by the Board of Trustees on August 19, 2020.

By: \_\_\_\_\_  
Chair of the Trustees

\_\_\_\_\_  
Officer