

DEEP BAY IMPROVEMENT DISTRICT
MINUTES OF THE REGULAR BOARD MEETING

July 17, 2019

Trustees: Don Milburn, Chair
Tom Plensky
Linda McKay
Bob Leggett
Dave Simpson
Candace Cowan
Claire Hilscher

Staff: Leslie Carter, Administrator
Janine Sibley, Administrative Assistant
Don Bucher, Operator

Guests: 2

Call to Order: 7:00 pm

Introduction of late items:

- Referendum results, Staff Report
- Bylaw 239 "Fire Hall Renewal Borrowing Bylaw" to borrow the sum of two million dollars on the credit of the Deep Bay Improvement District
 - Introduce and give first reading
 - Reconsider and finally pass

Motion: to approve agenda as amended for current meeting

Tom Plensky Seconded: Bob Leggett Vote: Carried

Petitions and Delegations: none

Minutes of the Regular Board Meeting held on June 19, 2019

Motion: to approve the minutes of Regular Board Meeting of June 19, 2019

Dave Simpson Seconded: Linda McKay Vote: Carried

Business arising from the minutes: none

Operator Monthly Report:

Operations & Maintenance Report for Jun. 11 – Jul. 10, 2019

Water Delivery: Jun. 11 – Jul. 10, 2019: 4,374,480 Imp. Gal.

Average daily use/connection (610 connections): 247 Imp. Gal. Previous Month – 219

Observation Well #310 Levels (meters): Jul. 10, 2019: 8.2 Previous Month – 8.0

Motion: to accept the Operator's report as presented

Tom Plensky Seconded: Dave Simpson Vote: Carried

Operations & Maintenance Committee: no meeting

Fire Chief's Report: presented by Leslie Carter

Call outs for June 2019: 8 (2 MVI, 3 First Responder, 0 Fire, 3 Misc.)

Motion: to accept the Fire Chief's report as presented

Bob Leggett Seconded: Linda McKay Vote: Carried

Fire Protection Committee: no meeting

Fire Hall Replacement Committee: no meeting

Finance Committee: no meeting

Total payments issued for June 2019 Water: **\$166,391.73**

Total payments issued for June 2019 Fire: **\$10,729.34**

Motion: to accept Finance Committee report as presented

Tom Plensky Seconded: Claire Hilscher Vote: Carried

Bylaw Committee: no meeting

Environment and Emergency Committee: no meeting

Facilities Committee: no meeting

HR Committee: no meeting

Planning Committee: no meeting

Correspondence In: none

Correspondence Out:

July 5, 2019 – Ministry of Forests, Lands, Natural Resource Operations and Rural Development, Signed Well #5 Right of Way Renewal Agreement

Motion: to deal with and file correspondence in and out

Bob Leggett Seconded: Tom Plensky Vote: Carried

Old Business: none

New Business

Voter eligibility (per District's Letters Patent and BC Election Act) – discussion as to whether the district can amend voter eligibility so that all property owners have a vote (eg. non-Canadian citizens). Voter eligibility is defined in Letters Patent and the BC Election Act and cannot be altered by bylaw.

Referendum results – staff report was reviewed.

Motion: to accept the Fire Hall Borrowing Referendum results as presented

Tom Plensky Seconded: Dave Simpson Vote: Carried

Motion: to accept staff report and provide copy to the province

Bob Leggett Seconded: Candace Cowan Vote: Carried

Motion: to introduce and give first reading of Bylaw 239 "Fire Hall Renewal Borrowing Bylaw" to borrow the sum of two million dollars on the credit of the Deep Bay Improvement District

Dave Simpson Seconded: Bob Leggett Vote: Carried

Motion: to reconsider and finally pass Bylaw 239 “Fire Hall Renewal Borrowing Bylaw” to borrow the sum of two million dollars on the credit of the Deep Bay Improvement District

Linda McKay Seconded: Candace Cowan Vote: Carried

Motion: to authorize Carsten Jensen, Architect, to proceed with obtaining building permit for the fire hall project

Dave Simpson Seconded: Bob Leggett Vote: Carried

Discussion regarding renovations to current building – Project referred to Fire Hall Replacement Committee to obtain a minimum of 3 quotes to be brought back to the board. Administrator to follow-up with Carsten on requirements.

Facilities Committee to meet to discuss relocating the Sea Can once the location for the new septic system is finalized. Committee will need to determine if power is required at new site (current site is part of alarm system).

Board can anticipate having more special meetings once the building project gets going. Regular reports (monthly?) will be expected from the Project Manager.

Question Period: none

There being no further business the meeting was adjourned to go in-camera at 7:50 pm.

The above minutes were approved by the Board of Trustees on August 21, 2019.

By: _____
Chair of the Trustees

Officer