

**DEEP BAY IMPROVEMENT DISTRICT**  
**MINUTES OF THE REGULAR BOARD MEETING**

**February 19, 2020**

**Trustees:** Don Milburn, Chair  
Tom Plensky  
Bob Leggett  
Dave Simpson  
Candace Cowan  
Claire Hilscher

**Regrets:** Linda McKay

**Staff:** Leslie Carter, Administrator  
Don Buchner, Operator  
George Lenz, Fire Chief

**Guests:** 2

**Call to Order:** 7:00 pm

**Introduction of late items:** none

**Motion: to approve agenda for current meeting**

**Tom Plensky            Seconded: Dave Simpson            Vote: Carried**

**Petitions and Delegations:** none

**Minutes of the Regular Board Meeting held on January 22, 2020**

**Motion: to approve the minutes of Regular Board Meeting of January 22, 2020**

**Dave Simpson            Seconded: Candace Cowan            Vote: Carried**

**Minutes of the Special Board Meeting held on January 30, 2020**

**Motion: to approve the minutes of Special Board Meeting of January 30, 2020**

**Tom Plensky            Seconded: Dave Simpson            Vote: Carried**

**Minutes of the Special Board Meeting held on February 5, 2020**

**Motion: to approve the minutes of Special Board Meeting of February 5, 2020**

**Dave Simpson            Seconded: Bob Leggett            Vote: Carried**

**Business arising from the minutes:** H2O report is expected by month end.

**Operator Monthly Report:**

**Operations & Maintenance Report for Jan 6 – Feb. 12, 2020**

Water Delivery: Jan. 6 – Feb 12, 2020: 1,908,280 Imp. Gal.

Average daily use/connection (610 connections): 85 Imp. Gal.            Previous Month – 97

Observation Well #310 Levels (meters): Feb. 3, 2020: 8.2            Previous Month – 9.343

Testing continues for all production wells and reservoir for a few more weeks.

**Motion: to accept the Operator's report as presented**

**Tom Plensky            Seconded: Bob Leggett            Vote: Carried**

**Operations & Maintenance Committee:** no meeting

**Fire Chief's Report:**

Call outs for month of January: 26 (22 MVI, 2 First Responder, 1 Fire, 1 Misc.)

Discussion regarding consultant to assist with determining replacement for truck 8-1. Two individuals have expressed a willingness to assist the DBID. Fire chief and Fire Protection Committee Chair will set up a meeting with each to determine best fit.

**Motion: to accept the Fire Chief's report as presented**

**Tom Plensky                      Seconded: Dave Simpson                      Vote: Carried**

**Fire Protection Committee:** no meeting

**Fire Hall Replacement Committee:** no meeting

Christo is working on fine tuning drawings to facilitate putting jobs out for tender and to reduce the likelihood of change orders. Allowance being made for 2<sup>nd</sup> washing machine and drying racks for turnout gear that can't go in a dryer.

Steel building supplier will be making a site visit in the next week or so to determine any requirements for site access. They will also provide cost for siding of existing building.

Plug for heater for truck bay to be used in the case of power outage to be wire to generator.

**Motion: to accept the Fire Hall Replacement Committee report as presented**

**Dave Simpson                      Seconded: Candace Cowan                      Vote: Carried**

**Finance Committee:** no meeting

Total payments issued for January 2020 Water: **\$22,231.93**

Total payments issued for January 2020 Fire: **\$82,300.31**

**Motion: to accept the finance committee report as presented**

**Tom Plensky                      Seconded: Bob Leggett                      Vote: Carried**

**Bylaw Committee:** no meeting

**Environment and Emergency Committee:** no meeting

**Facilities Committee:** no meeting

**HR Committee:** no meeting

**Planning Committee:** no meeting

**Correspondence In:**

February 11, 2020 – Union of BC Municipalities, 2019 Equipment & Training stream, application not successful

**Correspondence Out:** none

**Motion: to deal with and file correspondence in and out**

**Dave Simpson                      Seconded: Bob Leggett                      Vote: Carried**

**Old Business:** none

**New Business**: none

**Question Period**: none

There being no further business the meeting was adjourned to go in camera at 7:43 pm.

The above minutes were approved by the Board of Trustees on March 18, 2020.

By: \_\_\_\_\_  
Chair of the Trustees

\_\_\_\_\_  
Officer