

DEEP BAY IMPROVEMENT DISTRICT
MINUTES OF THE SPECIAL BOARD MEETING

November 5, 2020

In response to the current COVID-19 Pandemic, all participants met via conference call and this meeting was not open to the public.

Trustees: Don Milburn, Chair
Dave Simpson
Linda McKay
Tom Plensky
Candace Cowan
Claire Hilscher

Staff: Leslie Carter, Administrator

Call to Order: 9:00 am

Motion: to approve agenda for current meeting

Tom Plensky Seconded: Dave Simpson Vote: Carried

Motion: to accept the resignation from trustee Bob Leggett effective October 23, 2020

Tom Plensky Seconded: Claire Hilscher Vote: Carried

Administrator to draft letter to Bob acknowledging years on the board and contributions to committees.

Motion: to approve the Election Procedures Policy, Policy Number: 10-01-01, as amended.

Tom Plensky Seconded: Linda McKay Vote: Carried

Motion: to approve the Trustee Nomination Form as presented

Dave Simpson Seconded: Linda McKay Vote: Carried

Discussion regarding holding of an AGM. An in-person meeting is not feasible given the health and safety concerns

Motion: to approve the Trustee Election Notice as amended to include discussion regarding the AGM

Claire Hilscher Seconded: Dave Simpson Vote: Carried

Administrator will send out a final draft of forms to trustees.

Motion: to defer the 2020 AGM until such time as an in-person meeting can be held.

Tom Plensky Seconded: Dave Simpson Vote: Carried

Discussion regarding filling committee vacancies – Claire Hilscher will sit on the Fire Protection Committee and Tom Plensky will sit on the Fire Hall Replacement Committee. All committees will be reviewed at the first meeting of the new board (January 2021).

There being no further business, the meeting was adjourned at 9:52 am.

The above minutes were approved by the Board of Trustees on November 18, 2020.

By: _____
Chair of the Trustees

Officer