

DEEP BAY IMPROVEMENT DISTRICT
MINUTES OF THE REGULAR BOARD MEETING

January 22, 2020

Trustees: Claire Hilscher, Chair
Tom Plensky
Bob Leggett
Dave Simpson
Candace Cowan
Linda McKay

Regrets: Don Milburn

Staff: Leslie Carter, Administrator
Don Buchner, Operator
George Lenz, Fire Chief

Guests: 2

Call to Order: 7:00 pm

Election of chair for current meeting: Claire Hilscher was elected to serve as chair for the current meeting

Introduction of late items: none

Motion: to approve agenda for current meeting

Dave Simpson Seconded: Tom Plensky Vote: Carried

Petitions and Delegations: none

Minutes of the Regular Board Meeting held on December 18, 2019

Motion: to approve the minutes of Regular Board Meeting of December 18, 2019

Linda McKay Seconded: Dave Simpson Vote: Carried

Business arising from the minutes: none

Operator Monthly Report:

Operations & Maintenance Report for Dec 11, 2019 – Jan 6, 2020

Water Delivery: Dec 11, 2019 – Jan 6, 2020: 1,543,080 Imp. Gal.

Average daily use/connection (610 connections): 97 Imp. Gal. Previous Month – 89

Observation Well #310 Levels (meters): Jan 6, 2020: 9.343 Previous Month – 9.35

Discussion regarding recent coliform counts – there does not seem to be any correlation between locations experiencing counts.

Motion: to authorize operator to test the 4 production wells each week for 4-6 weeks for bacterial testing

Tom Plensky Seconded: Linda McKay Vote: Carried

Samples will go to Maxxam labs.

Motion: to accept the Operator's report as presented

Tom Plensky Seconded: Linda McKay Vote: Carried

Operations & Maintenance Committee: no meeting

Fire Chief's Report:

Call outs for month of December: 4 (2 MVI, 2 First Responder, 0 Fire, 0 Misc.)

Motion: to accept the Fire Chief's report as presented

Bob Leggett Seconded: Dave Simpson Vote: Carried

Fire Protection Committee: no meeting

Fire Hall Replacement Committee: no meeting

Bob reported that DBID has received a timber mark and the scaler is booked to come in January 23. Transport of logs will be determined shortly.

Motion: to accept the Fire Hall Replacement Committee report as presented

Tom Plensky Seconded: Dave Simpson Vote: Carried

Finance Committee: no meeting

Total payments issued for December 2019 Water: **\$25,918.51**

Total payments issued for December 2019 Fire: **\$34,619.44**

Motion: to accept the finance committee report as presented

Linda McKay Seconded: Dave Simpson Vote: Carried

Bylaw Committee: no meeting

Environment and Emergency Committee: no meeting

Facilities Committee: no meeting

HR Committee: no meeting

Planning Committee: no meeting

Correspondence In:

December 20, 2019 – Regional District of Nanaimo, \$150,000 - Community Works Funds Grant "Critical Drinking Water Infrastructure Replacement"

January 9, 2019 – Silvacare Inc – KFN Forestry LP Forest Stewardship Plan – invitation to review and comment

Correspondence Out: none

Discussion regarding Silvacare invite – based on information from Payne Engineering, DBID does not have any comment.

Motion: to deal with and file correspondence in and out

Bob Leggett Seconded: Tom Plensky Vote: Carried

Old Business:

Motion: to approve Fire Hall Purchasing Policy 20-01-01 as presented

Bob Leggett Seconded: Dave Simpson Vote: Carried

New Business: none

Question Period: none

There being no further business the meeting was adjourned to go in camera at 7:28 pm.

The above minutes were approved by the Board of Trustees on February 19, 2020.

By: _____
Chair of the Trustees

Officer