

**DEEP BAY IMPROVEMENT DISTRICT  
MINUTES OF THE SPECIAL BOARD MEETING**

**January 21, 2019**

**Trustees:** Claire Hilscher, Chair  
Dave Simpson  
Bob Leggett  
Linda McKay  
Tom Plensky

**Regrets:** Candace Cowan, Don Milburn

**Staff:** Leslie Carter, Administrator

**Call to Order:** 9:03 am

**Claire Hilscher was elected to serve as chair for the current meeting**

**Motion: to approve agenda as amended for current meeting**

**Dave Simpson          Seconded: Bob Leggett          Vote: Carried**

**New Business:**

Dave reviewed the recommendations from the Building Committee regarding the contract for Construction Management services.

**Motion: to approve the contract with page 12, item 2.1.1 amended from “Chair and minute” to “Attend”**

**Tom Plensky          Seconded: Linda McKay          Vote: Carried**

**Motion: to authorize Leslie Carter and either Bob Leggett or Dave Simpson to execute the Construction Management Contract on behalf of DBID**

**Tom Plensky          Seconded: Linda McKay          Vote: Carried**

Facilities Committee: Tom reviewed request for fill where extrication is practiced.

**Motion: to authorize the purchase of gravel (5/8 driveway crush) for the vehicle extrication practice area, to a maximum of \$1200.**

**Tom Plensky          Seconded: Linda McKay          Vote: Carried**

Bob will contact and coordinate delivery with FD member.

There being no further business, the meeting was adjourned at 9:45 am

The above minutes were approved by the Board of Trustees on February 20, 2019.

By: \_\_\_\_\_  
Chair of the Trustees

\_\_\_\_\_  
Officer