

**DEEP BAY IMPROVEMENT DISTRICT**  
**MINUTES OF THE SPECIAL BOARD MEETING**

**May 8, 2019**

**Trustees:** Don Milburn, Chair  
Dave Simpson  
Bob Leggett  
Tom Plensky  
Claire Hilscher

**Regrets:** Candace Cowan, Linda McKay

**Staff:** Leslie Carter, Administrator

**Call to Order:** 9:05 am

**Motion: to approve agenda for current meeting**

**Tom Plensky                      Seconded: Bob Leggett                      Vote: Carried**

**Petitions and Delegations:** none

**Correspondence In:**

**Correspondence In:**

May 1, 2019 – Wacor Holdings Ltd., quote for CCO #1

May 2, 2019 – Wacor Holdings Ltd., revised quote for CCO #1 with bends

Review of both quotes provided by Wacor and discussion regarding concerns about the tree roots impacting the water mains.

**Motion: to proceed with Wacor quote #1 (without bends) and to have all the three trees removed if they are not on private property.**

**Tom Plensky                      Seconded: Bob Leggett**

**Motion to amend: to add “and if trees are on private property, to proceed with Wacor quote #1 (without bends) and to remove large tree”**

**Claire Hilscher                      Seconded: Dave Simpson                      Vote: Carried**

**Motion as amended: to proceed with Wacor quote #1 (without bends) and to have three trees removed if they are not on private property and if trees are on private property, to proceed with Wacor quote #1 (without bends) and to remove large tree.**

**Vote: Carried**

**Motion: to approve up to \$3,000 for tree removal on Deep Bay Drive**

**Claire Hilscher                      Seconded: Dave Simpson                      Vote: Carried**

**Motion: to approve CCO quote #1 in the amount of \$6,516.93 plus a contingency of 20%**

**Bob Leggett                      Seconded: Tom Plensky                      Vote: Carried**

Administrator to contact tree removal companies.

**New Business:**

Discussion regarding May 14, 2019, Public Information Meeting.

**Motion: to have feedback forms that include check box indicating “I confirm that I am a registered property owner in the Deep Bay Improvement District”**

**Dave Simpson      Seconded: Bob Leggett      Vote: Carried**

**Motion: to release results of feedback from property owners on a percentage basis**

**Dave Simpson      Seconded: Claire Hilscher      Vote: Carried**

Administrator will provide copies of the mail out material for the meeting.

There being no further business, the meeting was adjourned at 10:15 am

The above minutes were approved by the Board of Trustees on May 15, 2019.

By: \_\_\_\_\_  
Chair of the Trustees

\_\_\_\_\_  
Officer