

DEEP BAY IMPROVEMENT DISTRICT
MINUTES OF THE REGULAR BOARD MEETING

May 18, 2016

Trustees: Tom Plensky, Chair
Bob Leggett
Don Milburn
Candace Cowan
Dave Simpson
Linda McKay

Regrets: Claire Hilscher

Staff: Leslie Carter, Administrator
Don Buchner, Water System Operator

Call to Order: 7:00 pm

Introduction of late items:

Correspondence In

May 17, 2016 – Western Economic Diversification Canada, additional funding available for Canada 150 Community Infrastructure Program

Motion: to approve agenda as amended for current meeting

Bob Leggett Seconded: Candace Cowan Vote: Carried

Petitions and Delegations: none

Minutes of the Regular Board Meeting held on April 20, 2016

Motion: to approve the minutes of Regular Board Meeting of April 20, 2016

Dave Simpson Seconded: Don Milburn Vote: Carried

Business arising from the minutes: Tom's discussion with the fire dept. to be addressed under the finance committee.

Operator Monthly Report:

Operations & Maintenance Report for April 14 – May 11, 2016

Water Delivery: April 14 – May 11, 2016: 2,115,520 Imp. Gal.

Average daily use/connection (605 connections): 130 Imp. Gal. Previous Month – 79

Observation Well #310 Levels (meters): May 11, 2016: 7.16 Previous Month – 6.773

Discussion regarding requirements for water service request for 100 Henry Morgan Dr. Operator and administrator will compile info and drawing quotes for June board meeting.

Discussion regarding ratepayer on Shoreline with complaints about stains in toilet. Operator has attended the property and explained flushing program and clean water test results. Operator was not permitted to investigate the issues in the home. Any further comments from this ratepayer should be addressed to the board.

Motion: to accept the Operator's report as presented

Bob Leggett Seconded: Don Milburn Vote: Carried

Operations & Maintenance Committee: no meeting

Fire Chief's Report: presented by Leslie Carter

Call outs for April 2016: 8 (2 MVI, 4 First Responder, 2 Fire, 0 Misc.)

Motion: to accept the Fire Chief's report

Dave Simpson Seconded: Linda McKay Vote: Carried

Fire Protection Committee: May 11, 2016 meeting

Motion: to adopt the "Interior Operations Service Level" for the Deep Bay Volunteer Fire Department in compliance with the Playbook requirements

Candace Cowan Seconded: Bob Leggett Vote: Carried

Motion: to accept the Fire Protection Committee report

Dave Simpson Seconded: Linda McKay Vote: Carried

Fire Hall Replacement Committee: May 4, 2016 meeting

Bob provided a verbal report on the committee's progress. Items currently being addressed include finding an affordable option for the required Certified Registered Professional and reworking the layout of the office/change room section of the plans.

Motion: to accept the Fire Hall Replacement Committee report

Linda McKay Seconded: Dave Simpson Vote: Carried

Finance Committee: no meeting

Total payments issued for April 2016 Water: **\$16,304.31**

Total payments issued for April 2016 Fire: **\$3,943.79**

Administrator to set meeting with Finance committee and fire department members (George Lenz, Margaret Furnell, Michael Smith) to discuss the Deep Bay Firefighters Benefit Fund.

Motion: to accept the Finance Committee report

Linda McKay Seconded: Bob Leggett Vote: Carried

Bylaw Committee: no meeting

Environment and Emergency Committee: no meeting

Committee to meet to review recommendations from Guiton Environmental Consulting 2014 report.

HR Committee: no meeting

Planning Committee: no meeting

Correspondence In:

May 10, 2016 – BC Hydro, re Pest Management Plan

May 17, 2016 – Western Economic Diversification Canada, additional funding available for Canada 150 Community Infrastructure Program

Correspondence Out: none

Discussion regarding reapplying to Western Economic Diversification Canada for funding for the fire hall - Claire and Dave to work on rewrite of application with Administrator.

Bill Veenhof, RDN Area H director may have some information on funding sources for the new fire hall, Administrator to follow up.

Administrator to contact MP Gord Johns' office regarding setting up a meeting with the DBID board of trustees as per Claire's recent discussion with Mr. Johns.

Old Business: none

New Business: none

Question Period: none

There being no further business the meeting was adjourned at 8:35 pm

The above minutes were approved by the Board of Trustees on June 15, 2016.

By: _____
Chair of the Trustees

Officer