

DEEP BAY IMPROVEMENT DISTRICT
MINUTES OF THE REGULAR BOARD MEETING

May 17, 2017

Trustees: Tom Plensky, Chair
Dave Simpson
Bob Leggett
Linda McKay
Don Milburn
Candace Cowan
Claire Hilscher

Staff: Leslie Carter, Administrator

Call to Order: 7:00 pm

Introduction of late items: none

Motion: to approve agenda for current meeting

Bob Leggett Seconded: Candace Cowan Vote: Carried

Petitions and Delegations: none

Minutes of the Regular Board Meeting held on April 19, 2017

Motion: to approve the minutes of Regular Board Meeting of April 19, 2017

Don Milburn Seconded: Linda McKay Vote: Carried

Business arising from the minutes: none

Operator Monthly Report:

Operations & Maintenance Report for April 12, 2017 – May 10, 2017

Water Delivery: April 12, 2017 – May 10, 2017: 1,459,260 Imp. Gal.

Average daily use/connection (605 connections): 86 Imp. Gal. Previous Month – 92

Observation Well #310 Levels (meters): May 11, 2017: 6.66 Previous Month – 6.37

Administrator will contact homeowner regarding fence impeding access to fire hydrant

Motion: to accept the Operator's report as presented

Linda McKay Seconded: Bob Leggett Vote: Carried

Operations & Maintenance Committee: no meeting

Fire Chief's Report: presented by Leslie Carter

Call outs for April 2017: 6 (3 MVI, 3 First Responder, 0 Fire, 0 Misc.)

Motion: to accept Fire Chief's report as presented

Dave Simpson Seconded: Candace Cowan Vote: Carried

Fire Protection Committee: no meeting

Fire Hall Replacement Committee: no meeting

Architect Phillipa Atwood, due to current and projected workload, will not be submitting a proposal for the fire hall. Committee is working on other leads for this service.

Motion: to accept Fire Hall Replacement Committee report as presented

Linda McKay Seconded: Dave Simpson Vote: Carried

Finance Committee: no meeting

Total payments issued for April 2017 Water: **\$31,905.89**

Total payments issued for April 2017 Fire: **\$1,299.85**

Motion: to accept Finance Committee report as presented

Dave Simpson Seconded: Claire Hilscher Vote: Carried

Bylaw Committee: no meeting

Environment and Emergency Committee: no meeting

HR Committee: no meeting

Planning Committee: no meeting

Correspondence In:

May 2, 2017 – HPS Power Ltd. – quote for replacement light fixtures at highway wells, and information regarding proposed upgrade at well #4

Correspondence Out: none

Motion: to approve the quote from HSP Power Ltd. for replacement of the light fixtures for wells 5, 6 and 8 at a cost of \$290 per well (plus GST)

Linda McKay Seconded: Bob Leggett Vote: Carried

Old Business: none

New Business: none

Question Period: none

There being no further business the meeting was adjourned at 7:30 pm.

The above minutes were approved by the Board of Trustees on June 21, 2017.

By: _____
Chair of the Trustees

Officer