

DEEP BAY IMPROVEMENT DISTRICT
MINUTES OF THE REGULAR BOARD MEETING

June 18, 2014

Trustees: Tom Plensky, Chair
Candace Cowan
Claire Hilscher
Don Milburn
Dave Simpson

Regrets: Bob Leggett, Linda McKay

Staff: Leslie Carter, Administrator
Don Buchner, Operator

Call to Order: 7:00 pm

Introduction of late items:

Correspondence In:

June 17, 2014 - GW Solutions, Deep Bay Pumping Test Report, revised June 16, 2014

Motion: to approve agenda as amended for current meeting

Don Milburn Seconded: Dave Simpson Vote: Carried

Petitions and Delegations: none

Minutes of the Regular Board Meeting held on May 21, 2014

Motion: to approve the minutes of Regular Board Meeting of May 21, 2014

Don Milburn Seconded: Candace Cowan Vote: Carried

Business arising from May 21, 2014 board meeting: none

Operator Monthly Report:

Operations & Maintenance Report for May 15, 2014 – June 11, 2014

Water Delivery: May 15, 2014 – June 11, 2014: 3,272,230 Imp. Gal.

Average daily use/connection (601 connections): 202 Imp. Gal. Previous Month – 118

Observation Well #310 Levels (meters): June 11, 2014: 8.894 Previous Month – n/a

Motion: to authorize the operator to hire Steve Marshall Excavating to do repair work to driveway around building as per quote.

Claire Hilscher Seconded: Candace Cowan Vote: Carried

Motion: to receive Operator's Monthly report

Claire Hilscher Seconded: Don Milburn Vote: Carried

Operations & Maintenance Committee: no meeting

Fire Chief's Report: presented by Leslie Carter

Call outs for May 2014: 10 (1 MVI, 7 First Responder, 2 Fire, 0 Misc.)

Fire Protection Committee: no meeting

Meeting to be set up as per last board meeting.

Finance Committee: no meeting

Meeting to be set to discuss monthly reporting, on-line bill payment policy and Renewal Reserve Disbursement Bylaw for SCADA project.

Total cheques issued for May 2014 Water: **\$13,539.71**

Total cheques issued for May 2014 Fire: **\$1,118.41**

Motion: to accept the Finance Committee report

Dave Simpson Seconded: Claire Hilscher Vote: Carried

Bylaw Committee: no meeting

Environment and Emergency Committee: no meeting

HR Committee: no meeting

Planning Committee: no meeting

Correspondence In:

June 6, 2014 – Min. of Community, Sport & Cultural Development, ID's eligible for funding from RBC Blue Water Project

June 17, 2014 - GW Solutions, Deep Bay Pumping Test Report, revised June 16, 2014

Correspondence Out:

May 22, 2014 – Bowser Waterworks District, cost sharing for design standards and specifications manual

June 11, 2014 – Baynes Sound Investments, interim review of GW Solutions report

Potential RBC Blue Water Projects to be discussed during capital planning budget talks in fall.

Motion: to forward GW Solutions June 16, 2014 report to Guiton Environmental Consulting for review

Don Milburn Seconded: Dave Simpson Vote: Carried

Motion: to deal with and file correspondence in and out

Claire Hilscher Seconded: Dave Simpson Vote: Carried

Old Business: none

New Business:

Review of July Pipeline edition – information regarding the DBFRS Yard Sale and Door to Door sales of reflective address signs to be included

Resolution No. 117: that identified properties will be given 24 hour written notice that water will be shut off due to tolls or other charges owing for 90 days or longer.

Claire Hilscher Seconded: Dave Simpson Vote: Carried

Question Period: none

There being no further business the meeting was adjourned at 7:40 pm

The above minutes were approved by the Board of Trustees on July 16, 2014.

By: _____
Chair of the Trustees

Officer