

DEEP BAY IMPROVEMENT DISTRICT
MINUTES OF THE REGULAR BOARD MEETING

June 15, 2016

Trustees: Tom Plensky, Chair
Bob Leggett
Don Milburn
Claire Hilscher
Candace Cowan
Dave Simpson
Linda McKay

Staff: Leslie Carter, Administrator
Don Buchner, Water System Operator

Call to Order: 7:00 pm

Introduction of late items: none

Motion: to approve agenda for current meeting

Bob Leggett Seconded: Don Milburn Vote: Carried

Petitions and Delegations: none

Minutes of the Regular Board Meeting held on May 18, 2016

Motion: to approve the minutes of Regular Board Meeting of May 18, 2016

Linda McKay Seconded: Dave Simpson Vote: Carried

Business arising from the minutes: none

Operator Monthly Report:

Operations & Maintenance Report for May 11 – June 9, 2016

Water Delivery: May 11 – June 9, 2016: 3,220,360 Imp. Gal.

Average daily use/connection (605 connections): 184 Imp. Gal. Previous Month – 130

Observation Well #310 Levels (meters): June 10, 2016: 7.61 Previous Month – 7.16

There are 5 hydrants left for conversion to 4" ports, operator recommends that these are all done in 2017. Administrator will bring recommendation to Operations Committee budget meetings.

Henry Morgan service line – administrator will send letter to owner regarding costs estimates as outlined.

Motion: to accept the Operator's report as presented

Linda McKay Seconded: Don Milburn Vote: Carried

Operations & Maintenance Committee: no meeting

Fire Chief's Report: presented by Leslie Carter

Call outs for May 2016: 8 (5 MVI, 2 First Responder, 1 Fire, 0 Misc.)

Motion: to accept the Fire Chief's report as presented

Claire Hilscher Seconded: Candace Cowan Vote: Carried

Fire Protection Committee: no meeting

Fire Hall Replacement Committee: no meeting

Bob provided an update on investigations into options for Coordinating Registered Professional. Committee is meeting again at the end of June.

Motion: to accept the Fire Hall Replacement Committee report

Linda McKay Seconded: Dave Simpson Vote: Carried

Finance Committee: June 9, 2016 meeting report in-camera

Total payments issued for May 2016 Water: **\$9,774.06**

Total payments issued for May 2016 Fire: **\$1,962.15**

Motion: to accept the Finance Committee report

Dave Simpson Seconded: Bob Leggett Vote: Carried

Bylaw Committee: no meeting

Environment and Emergency Committee: June 2, 2016 meeting

Review of the June 2, 2016 committee report reconfirming agreement with the recommendations of the Guiton Environmental Consulting Report dated Nov. 12, 2014.

Motion: to accept the Environment and Emergency Committee report

Bob Leggett Seconded: Claire Hilscher Vote: Carried

HR Committee: no meeting

Planning Committee: no meeting

Correspondence In:

May 20, 2016 – Payne Engineering Geology Ltd., Interim report (Draft - for discussion purposes only)

May 25, 2016 – Min. of Environment, information regarding groundwater licensing

May 25, 2016 – RDN, workshop re: groundwater licensing, June 24, 2016

Correspondence Out: none

Environment and Emergency Committee to meet to compile comments/questions regarding Payne Engineering report and to discuss questions with Payne via a conference call prior to issuing final report. Operator requested to attend meeting to provide input.

Motion: to send administrator to the groundwater licensing workshop

Don Milburn Seconded: Linda McKay Vote: Carried

Motion: to deal with and file correspondence in and out

Bob Leggett Seconded: Claire Hilscher Vote: Carried

Old Business:

Grant applications for Canada 150 Fund

Discussion regarding status of grant applications, submission deadline is 1:00 pm. June 22, 2016

Motion: to provide matching funding (50% of project costs) for the Building Upgrade project upon confirmation of grant funding from Western Economic Diversification Fund.

Linda McKay Seconded: Dave Simpson Vote: Carried

Motion: to submit 2 grant applications, one for the Building upgrade and one for the Longview/Seaview water main replacement project.

Claire Hilscher Seconded: Don Milburn Vote: Carried

New Business:

Review of July Pipeline. Administrator to try to get a better photo of the cheque presentation from the Deep Bay Fire/Rescue Society

Resolution No. 125: that identified properties will be given 24 hour written notice that water will be shut off due to tolls or other charges owing for 90 days or longer.

Linda McKay Seconded: Don Milburn Vote: Carried

Question Period:

Q: Ratepayer works with salmon enhancement on McNaughton Creek, part of creek is fed by artesian well and he is wondering where the boundary is with respect to Area H/RDN?

A: McNaughton/Cook Creeks run near boundary of Area H but most is outside of RDN and in CVRD.

Q: With the ALR lands in the district, is the board concerned about farming activity?

A: There is an identifiable risk both for the aquifer and the shellfish industry from some activities that are permissible on ALR lands. The DBID and the RDN have very little say on these activities as ALR lands are governed provincially. The Wellhead Protection Plan that is currently being developed does identify this concern with regards to the existing wells.

There being no further business the meeting was adjourned to go in-camera at 8:00 pm.

The above minutes were approved by the Board of Trustees on July 20, 2016.

By: _____
Chair of the Trustees

Officer