

DEEP BAY IMPROVEMENT DISTRICT
MINUTES OF THE REGULAR BOARD MEETING

July 15, 2015

Trustees: Tom Plensky, Chair
Candace Cowan
Bob Leggett
Claire Hilscher
Linda McKay
Dave Simpson
Don Milburn

Staff: Leslie Carter, Administrator
Don Buchner, Operator

Call to Order: 7:00 pm

Introduction of late items: none

Motion: to approve agenda for current meeting

Don Milburn Seconded: Bob Leggett Vote: Carried

Petitions and Delegations: none

Minutes of the Regular Board Meeting held on June 17, 2015

Motion: to approve the minutes of Regular Board Meeting of June 17, 2015

Linda McKay Seconded: Dave Simpson Vote: Carried

Business arising from June 17, 2015 board meeting: none

Minutes of the Special Board Meeting held on June 25, 2015

Motion: to approve the minutes of Special Board Meeting of June 25, 2015

Bob Leggett Seconded: Linda McKay Vote: Carried

Business arising from June 25, 2015 board meeting: none

Operator Monthly Report:

Operations & Maintenance Report for June 10, 2015 – July 9, 2015

Water Delivery: June 10, 2015 – July 9, 2015: 4,587,000 Imp. Gal.

Average daily use/connection (605 connections): 264 Imp. Gal. Previous Month – 213

Observation Well #310 Levels (meters): July 9, 2015: 7.94 Previous Month – 7.61

Motion: to accept the Operator's report as presented

Dave Simpson Seconded: Claire Hilscher Vote: Carried

Operations & Maintenance Committee: no meeting

Fire Chief's Report: presented by Leslie Carter

Call outs for June 2015: 5 (2 MVI, 3 First Responder, 0 Fire, 0 Misc.)

Motion: to accept Fire Chief's report as presented

Bob Leggett Seconded: Dave Simpson Vote: Carried

Fire Protection Committee: July 7, 2015 meeting

Fire Regulation bylaw is being reviewed and updated along with the Burn Permit. Committee is recommending that no burn permits be issued until the form has been updated.

Motion: to accept Fire Protection Committee report & recommendations as presented

Candace Cowan Seconded: Don Milburn Vote: Carried

Fire Hall Replacement Committee: June 23, 2015 meeting

Building scan was completed today, report is not done yet but the scan revealed that there are several areas of the building that are missing metal reinforcement in the bricks.

Motion: to accept Fire Hall Replacement Committee report as presented

Linda McKay Seconded: Claire Hilscher Vote: Carried

Finance Committee: no meeting

Total payments issued for June 2015 Water: **\$33,312.27**

Total payments issued for June 2015 Fire: **\$1,256.16**

Motion: to accept Finance report as presented

Dave Simpson Seconded: Bob Leggett Vote: Carried

Bylaw Committee: no meeting

Environment and Emergency Committee: no meeting

HR Committee: no meeting

Planning Committee: no meeting

Correspondence In:

July 2, 2015 – VIHA, HPES Drought Response Preparedness Info for Water Suppliers

Correspondence Out:

June 17, 2015 – Western Economic Diversification Fund – Canada 150 Community Infrastructure Program grant application

Motion: to deal with and file correspondence in and out

Don Milburn Seconded: Linda McKay Vote: Carried

Old Business: none

New Business: none

Question Period: none

There being no further business the meeting was adjourned at 7:27 pm

The above minutes were approved by the Board of Trustees on August 19, 2015.

By: _____
Chair of the Trustees

Officer