

DEEP BAY IMPROVEMENT DISTRICT
MINUTES OF THE REGULAR BOARD MEETING

January 21, 2015

Trustees: Tom Plensky, Chair
Candace Cowan
Claire Hilscher
Don Milburn
Dave Simpson
Bob Leggett

Regrets: Linda McKay

Staff: Leslie Carter, Administrator
Don Buchner, Operator

Call to Order: 7:00 pm

Introduction of late items:

Correspondence In: WL Solutions, quote for design/build for wells 3 & 4 from HPS Power Ltd. (to be dealt with under Operator's report)

Motion: to approve agenda as amended for current meeting

Claire Hilscher Seconded: Candace Cowan Vote: Carried

Petitions and Delegations: none

Minutes of the Regular Board Meeting held on December 17, 2014

Motion: to approve the minutes of Regular Board Meeting of December 17, 2014

Dave Simpson Seconded: Bob Leggett Vote: Carried

Business arising from December 17, 2014 board meeting: none

Operator Monthly Report:

Operations & Maintenance Report for December 12, 2014 – January 14, 2015

Water Delivery: December 12, 2014 – January 14, 2015: 1,699,130 Imp. Gal.

Average daily use/connection (601 connections): 91 Imp. Gal. Previous Month – 79

Observation Well #310 Levels (meters): Jan 14, 2015: 8.050 Previous Month – 9.486

Motion: to have Drillwell Enterprises re-inspect Well # 4 after the treatment for removal of iron build-up. Cost not to exceed \$800.00

Bob Leggett Seconded: Dave Simpson Vote: Carried

Motion: to proceed with the electrical panel/kiosk replacement for wells # 3 & 4 as per quote from HPS Power Ltd. and WL Solutions.

Don Milburn Seconded: Dave Simpson

Motion: to accept the Operator's report as presented

Bob Leggett Seconded: Dave Simpson Vote: Carried

Operations & Maintenance Committee: no meeting

Fire Chief's Report: presented by Leslie Carter

Call outs for December 2014: 8 (4 MVI, 4 First Responder, 0 Fire, 0 Misc.)

Motion: to accept Fire Chief's report as presented

Claire Hilscher Seconded: Candace Cowan Vote: Carried

Fire Protection Committee: no meeting

Fire Hall Replacement Committee: January 13, 2015 meeting

Inaugural meeting of committee took place January 13, 2015. Terms of reference were reviewed along with general discussion about project options and financing.

Finance Committee: no meeting

Total payments issued for December 2014 Water: **\$16,119.27**

Total payments issued for December 2014 Fire: **\$2,239.27**

Motion: to accept Finance report as presented

Bob Leggett Seconded: Candace Cowan Vote: Carried

Bylaw Committee: no meeting

Environment and Emergency Committee: no meeting

HR Committee: no meeting

Planning Committee: no meeting

Correspondence In:

December 18, 2014 – MNP, Audit Service Plan

January 6, 2015 – Min. of Community, Sport & Cultural Development, comments on Bylaw 222

January 21, 2015 – WL Solutions, quote for design/build for wells 3 & 4 from HPS Power Ltd.

Correspondence Out: none

Administrator to draft amendment for Bylaw 222 as per ministry comments

Motion: to deal with and file correspondence in and out

Don Milburn Seconded: Dave Simpson Vote: Carried

Old Business: none

New Business: none

Question Period: none

There being no further business the meeting was adjourned at 7:50 pm

The above minutes were approved by the Board of Trustees on February 18, 2015.

By: _____
Chair of the Trustees

Officer