

DEEP BAY IMPROVEMENT DISTRICT
MINUTES OF THE REGULAR BOARD MEETING

January 18, 2017

Trustees: Tom Plensky, Chair
Dave Simpson
Bob Leggett
Don Milburn
Linda McKay
Candace Cowan

Regrets: Claire Hilscher

Staff: Leslie Carter, Administrator
Don Buchner, Water System Operator

Call to Order: 7:00 pm

Introduction of late items: none

Motion: to approve agenda for current meeting

Bob Leggett Seconded: Dave Simpson Vote: Carried

Petitions and Delegations: none

Minutes of the Regular Board Meeting held on December 21, 2016

Motion: to approve the minutes of Regular Board Meeting of December 21, 2016

Don Milburn Seconded: Dave Simpson Vote: Carried

Business arising from the minutes: none

Operator Monthly Report:

Operations & Maintenance Report for December 14, 2016 – January 11, 2017

Water Delivery: December 14, 2016 – January 11, 2017 1,468,720 Imp. Gal.

Average daily use/connection (605 connections): 87 Imp. Gal. Previous Month – 89

Observation Well #310 Levels (meters): Jan. 11, 2017: 6.96 Previous Month – 6.76

Discussion regarding McElhanney's Reservoir Turn-over Review

Motion: to have McElhanney proceed with the calculations for adjusting the reservoir levels to determine duration for turn-over and to provide costs for engineering top feed

Don Milburn Seconded: Dave Simpson Vote: Carried

Motion: to accept the Operator's report as presented

Dave Simpson Seconded: Don Milburn Vote: Carried

Operations & Maintenance Committee: no meeting

Fire Chief's Report:

Call outs for December 2016: 24 (20 MVI, 3 First Responder, 1 Fire, 0 Misc.)

Fire Protection Committee: no meeting

Fire Hall Replacement Committee: no meeting

Finance Committee: no meeting

Total payments issued for December 2016 Water: **\$90,933.68**
(Includes transfer of funds due to Fire Protection of \$61,016.29)

Total payments issued for December 2016 Fire: **\$36,791.39**

Discussion regarding costs submitted for clean-up after Christmas party. Tom will speak to George regarding this.

Motion: to accept Finance Committee report as presented

Bob Leggett Seconded: Linda McKay Vote: Carried

Bylaw Committee: no meeting

Environment and Emergency Committee: no meeting

HR Committee: no meeting

Planning Committee: no meeting

Correspondence In:

January 11, 2017 – McElhanney Consulting Services, Reservoir Turn-over Review

Correspondence Out:

December 23, 2016 – Min. of Community, Sport & Cultural Development, Bylaw 230 for filing

Old Business: none

New Business:

RDN is holding a Community meeting for Emergency Preparedness on January 31, 2017 at 7:00 pm. Note to be added on website.

Discussion regarding request from Bill Veenhof, RDN Director, for feedback regarding the building permits and building inspection process. Feedback to be provided to the board from the Building Renewal Committee and a response to be sent from the district.

Discussion regarding recent RDN zoning amendment notices of public hearing. Letter to be sent from the board requesting the DBID notified directly of any zoning amendments in or near to our aquifer/wellhead protection area.

Question Period: none

There being no further business the meeting was adjourned at 8:00 pm.

The above minutes were approved by the Board of Trustees on February 15, 2017.

By: _____
Chair of the Trustees

Officer