

DEEP BAY IMPROVEMENT DISTRICT
MINUTES OF THE REGULAR BOARD MEETING

February 19, 2020

Trustees: Don Milburn, Chair
Tom Plensky
Bob Leggett
Dave Simpson
Candace Cowan
Claire Hilscher

Regrets: Linda McKay

Staff: Leslie Carter, Administrator
Don Buchner, Operator
George Lenz, Fire Chief

Guests: 2

Call to Order: 7:00 pm

Introduction of late items: none

Motion: to approve agenda for current meeting

Tom Plensky Seconded: Dave Simpson Vote: Carried

Petitions and Delegations: none

Minutes of the Regular Board Meeting held on January 22, 2020

Motion: to approve the minutes of Regular Board Meeting of January 22, 2020

Dave Simpson Seconded: Candace Cowan Vote: Carried

Minutes of the Special Board Meeting held on January 30, 2020

Motion: to approve the minutes of Special Board Meeting of January 30, 2020

Tom Plensky Seconded: Dave Simpson Vote: Carried

Minutes of the Special Board Meeting held on February 5, 2020

Motion: to approve the minutes of Special Board Meeting of February 5, 2020

Dave Simpson Seconded: Bob Leggett Vote: Carried

Business arising from the minutes: H2O report is expected by month end.

Operator Monthly Report:

Operations & Maintenance Report for Jan 6 – Feb. 12, 2020

Water Delivery: Jan. 6 – Feb 12, 2020: 1,908,280 Imp. Gal.

Average daily use/connection (610 connections): 85 Imp. Gal. Previous Month – 97

Observation Well #310 Levels (meters): Feb. 3, 2020: 8.2 Previous Month – 9.343

Testing continues for all production wells and reservoir for a few more weeks.

Motion: to accept the Operator's report as presented

Tom Plensky Seconded: Bob Leggett Vote: Carried

Operations & Maintenance Committee: no meeting

Fire Chief's Report:

Call outs for month of January: 26 (22 MVI, 2 First Responder, 1 Fire, 1 Misc.)

Discussion regarding consultant to assist with determining replacement for truck 8-1. Two individuals have expressed a willingness to assist the DBID. Fire chief and Fire Protection Committee Chair will set up a meeting with each to determine best fit.

Motion: to accept the Fire Chief's report as presented

Tom Plensky Seconded: Dave Simpson Vote: Carried

Fire Protection Committee: no meeting

Fire Hall Replacement Committee: no meeting

Christo is working on fine tuning drawings to facilitate putting jobs out for tender and to reduce the likelihood of change orders. Allowance being made for 2nd washing machine and drying racks for turnout gear that can't go in a dryer.

Steel building supplier will be making a site visit in the next week or so to determine any requirements for site access. They will also provide cost for siding of existing building.

Plug for heater for truck bay to be used in the case of power outage to be wire to generator.

Motion: to accept the Fire Hall Replacement Committee report as presented

Dave Simpson Seconded: Candace Cowan Vote: Carried

Finance Committee: no meeting

Total payments issued for January 2020 Water: **\$22,231.93**

Total payments issued for January 2020 Fire: **\$82,300.31**

Motion: to accept the finance committee report as presented

Tom Plensky Seconded: Bob Leggett Vote: Carried

Bylaw Committee: no meeting

Environment and Emergency Committee: no meeting

Facilities Committee: no meeting

HR Committee: no meeting

Planning Committee: no meeting

Correspondence In:

February 11, 2020 – Union of BC Municipalities, 2019 Equipment & Training stream, application not successful

Correspondence Out: none

Motion: to deal with and file correspondence in and out

Dave Simpson Seconded: Bob Leggett Vote: Carried

Old Business: none

New Business: none

Question Period: none

There being no further business the meeting was adjourned to go in camera at 7:43 pm.

The above minutes were approved by the Board of Trustees on March 18, 2020.

By: _____
Chair of the Trustees

Officer