

DEEP BAY IMPROVEMENT DISTRICT
MINUTES OF THE REGULAR BOARD MEETING

February 18, 2015

Trustees: Tom Plensky, Chair
Candace Cowan
Claire Hilscher
Linda McKay
Don Milburn
Dave Simpson
Bob Leggett

Staff: Leslie Carter, Administrator
Don Buchner, Operator

Call to Order: 7:00 pm

Introduction of late items: none

Motion: to approve agenda for current meeting

Linda McKay **Seconded: Bob Leggett** **Vote: Carried**

Petitions and Delegations:

Minutes of the Regular Board Meeting held on January 21, 2015

Motion: to approve the minutes of Regular Board Meeting of January 21, 2015

Candace Cowan **Seconded: Linda McKay** **Vote: Carried**

Business arising from January 21, 2015 board meeting: none

Operator Monthly Report:

Operations & Maintenance Report for January 14, 2015 – February 11, 2015

Water Delivery: January 14, 2015 – February 11, 2015: 1,404,040 Imp. Gal.

Average daily use/connection (605 connections): 84 Imp. Gal. Previous Month – 91

Observation Well #310 Levels (meters): Feb. 11, 2015: 7.508 Previous Month – 8.050

Discussion about mechanical clean vs. chemical clean for well screens – the chemical clean on Well #4 produced good results. With a mechanical clean there is a risk of damage to the well screen due to the age of the infrastructure as well as increased costs. For future well work, operator's recommendation is to do chemical clean first and follow up with mechanical clean only if indicated based on well production.

Motion: to accept the Operator's report as presented

Claire Hilscher **Seconded: Dave Simpson** **Vote: Carried**

Operations & Maintenance Committee: no meeting

Fire Chief's Report: presented by Leslie Carter

Call outs for January 2015: 5 (2 MVI, 1 First Responder, 2 Fire, 0 Misc.)

Motion: to accept Fire Chief's report as presented

Linda McKay **Seconded: Bob Leggett** **Vote: Carried**

Fire Protection Committee: no meeting

Fire Hall Replacement Committee: no meeting

Finance Committee: no meeting

Total payments issued for January 2015 Water: **\$19,547.83**

Total payments issued for January 2015 Fire: **\$337.88**

Motion: to accept Finance report as presented

Bob Leggett Seconded: Dave Simpson Vote: Carried

Bylaw Committee: no meeting

Environment and Emergency Committee: no meeting

HR Committee: no meeting

Planning Committee: no meeting

Correspondence In:

February 10, 2015 – S. Biro, inquiry regarding basis of tax rates for different classifications

February 11, 2015 – Deep Bay Fire Rescue Society, request re: roll-off bin

February 11, 2015 – CWSA, 2015 Annual Conference registration (April 16, 2015)

Correspondence Out: none

Administrator to draft reply to S. Biro and forward to board for review prior to sending.

Motion: that the Deep Bay Fire Rescue Society be allowed to place a roll-off bin on the DBID property in conjunction with their May 23, 2015 Spring cleanup/bottle drive.

Bob Leggett Seconded: Candace Cowan Vote: Carried

Motion: to allow Administrator to attend the CWSA 2015 Annual Conference and to cover associated expenses including registration, mileage and wages.

Bob Leggett Seconded: Candace Cowan Vote: Carried

Motion: to deal with and file correspondence in and out

Claire Hilscher Seconded: Linda McKay Vote: Carried

Old Business:

Bylaw No. 222 amendment still pending

New Business: none

Question Period: none

There being no further business the meeting was adjourned at 8:10 pm

The above minutes were approved by the Board of Trustees on March 18, 2015.

By: _____
Chair of the Trustees

Officer