

DEEP BAY IMPROVEMENT DISTRICT
MINUTES OF THE REGULAR BOARD MEETING

December 16, 2015

Trustees: Tom Plensky, Chair
Claire Hilscher
Bob Leggett
Candace Cowan
Dave Simpson
Linda McKay

Regrets: Don Milburn

Staff: Leslie Carter, Administrator
Don Buchner, Operator

Call to Order: 7:00 pm

Introduction of late items:

Correspondence In:

December 14, 2015 – Min. of Forest, Lands and Natural Resource Operations, Statutory Right-of-Way renewal documents (Well #4)

December 16, 2015 – Western Economic Diversification Canada, Funds now fully allocated for Canada 150 Community Infrastructure Program

December 16, 2015 – Maxxam Labs, water test results

Motion: to approve agenda as amended for current meeting

Linda McKay Seconded: Dave Simpson Vote: Carried

Petitions and Delegations: none

Minutes of the Regular Board Meeting held on November 18, 2015

Motion: to approve the minutes of Regular Board Meeting of November 18, 2015

Candace Cowan Seconded: Bob Leggett Vote: Carried

Business arising from November 18, 2015 board meeting: none

Operator Monthly Report:

Operations & Maintenance Report for November 11 – December 10, 2015

Water Delivery: November 11 – December 10, 2015: 1,043,150 Imp. Gal.

Average daily use/connection (605 connections): 60 Imp. Gal. Previous Month – 88

Observation Well #310 Levels (meters): Dec. 9, 2015: n/a Previous Month – 8.99

Motion: to accept the Operator's report as presented

Bob Leggett Seconded: Linda McKay Vote: Carried

Operations & Maintenance Committee: no meeting

Fire Chief's Report: presented by Leslie Carter

Call outs for November 2015: 9 (5 MVI, 3 First Responder, 1 Fire, 0 Misc.)

Motion: to accept the Fire Chief's report

Claire Hilscher Seconded: Dave Simpson Vote: Carried

Fire Protection Committee: no meeting

Fire Hall Replacement Committee: December 2, 2015 meeting

Review of committee report

Trustees invited to attend workshop meeting on Saturday, January 9, 2016 at 9:00 am to start developing detailed drawings based on current concept drawings.

Motion: to accept recommendations of the Fire Hall Replacement Committee report

Claire Hilscher Seconded: Candace Cowan Vote: Carried

Finance Committee: no meeting

Total payments issued for November 2015 Water: **\$56,092.80**

Total payments issued for November 2015 Fire: **\$25,959.04**

Motion: to accept the Finance Committee report

Dave Simpson Seconded: Bob Leggett Vote: Carried

Bylaw Committee: no meeting

Environment and Emergency Committee: no meeting

HR Committee: no meeting

Planning Committee: no meeting

Correspondence In:

December 4, 2015 – Min. of Comm. Sports & Cultural Dev'l, Bylaw No. 226 registered

December 14, 2015 – Min. of Forest, Lands and Natural Resource Operations, Statutory Right-of-Way renewal documents (Well #4)

December 16, 2015 – Western Economic Diversification Canada, Funds now fully allocated for Canada 150 Community Infrastructure Program

December 16, 2015 – Maxxam Labs, water test results

Correspondence Out: none

Statutory right-of-way documents to be reviewed by Dave Simpson and Claire Hilscher and brought back to January board meeting.

Motion: to deal with and file correspondence in and out

Bob Leggett Seconded: Dave Simpson Vote: Carried

Old Business: none

New Business:

Motion: to approved Christmas office closure for December 24, 25, 31 and January 1

Bob Leggett Seconded: Linda McKay Vote: Carried

Resolution No. 123: that identified properties will be given 24 hour written notice that water will be shut off due to tolls or other charges owing for 90 days or longer.

Linda McKay Seconded: Claire Hilscher Vote: Carried

AGM date for 2016 set for Wednesday, April 13, 2016. Administrator will book with VIU and confirm availability of the auditor.

Review of January pipeline

Question Period: none

There being no further business the meeting was adjourned to go in-camera at 7:50 pm

The above minutes were approved by the Board of Trustees on January 20, 2016.

By: _____
Chair of the Trustees

Officer