

**DEEP BAY IMPROVEMENT DISTRICT**  
**MINUTES OF THE REGULAR BOARD MEETING**

**August 19, 2015**

**Trustees:** Tom Plensky, Chair  
Claire Hilscher  
Bob Leggett  
Linda McKay  
Dave Simpson  
Don Milburn

**Regrets:** Candace Cowan

**Staff:** Leslie Carter, Administrator  
Don Buchner, Operator

**Call to Order:** 7:00 pm

**Introduction of late items:** none

**Motion: to approve agenda for current meeting**

**Don Milburn                      Seconded: Dave Simpson                      Vote: Carried**

**Petitions and Delegations:** none

**Minutes of the Regular Board Meeting held on July 15, 2015**

**Motion: to approve the minutes of Regular Board Meeting of July 15, 2015**

**Bob Leggett                      Seconded: Linda McKay                      Vote: Carried**

**Business arising from July 15, 2015 board meeting:** none

**Operator Monthly Report:**

**Operations & Maintenance Report for July 9, 2015 – August 11, 2015**

Water Delivery: July 9, 2015 – August 11, 2015: 4,310,530 Imp. Gal.

Average daily use/connection (605 connections): 218 Imp. Gal.      Previous Month – 264

Observation Well #310 Levels (meters): August 11, 2015: 8.27      Previous Month – 7.94

**Motion: to accept the Operator's report as presented**

**Linda McKay                      Seconded: Dave Simpson                      Vote: Carried**

**Operations & Maintenance Committee:** no meeting

**Fire Chief's Report:** presented by Leslie Carter

Call outs for July 2015: 10 (1 MVI, 6 First Responder, 2 Fire, 1 Misc.)

August is also proving to be a very busy month for the volunteers.

**Fire Protection Committee:** no meeting

**Fire Hall Replacement Committee:** no meeting

Waiting on report from McElhanney re: building assessment.

**Finance Committee:** no meeting

Total payments issued for July 2015 Water: **\$14,658.50**

Total payments issued for July 2015 Fire: **\$21,010.68**

**Motion: to accept Finance report as presented**

**Linda McKay            Seconded: Dave Simpson            Vote: Carried**

**Bylaw Committee:** no meeting

**Environment and Emergency Committee:** no meeting

**HR Committee:** no meeting

**Planning Committee:** no meeting

**Correspondence In:**

August 10, 2015 – Deep Bay Fire Rescue Society, request to reschedule BBQ, carwash, garage sale to Saturday, September 26, 2015.

**Correspondence Out:** none

**Motion: to permit use of the DBID property by the Deep Bay Fire Rescue Society on Saturday, September 26, 2015 for a BBQ and garage sale but not a carwash due to current dry conditions.**

**Don Milburn            Seconded: Linda McKay            Vote: Carried**

**Old Business:** none

**New Business:**

BC Fire Service Minimum Training Standards, Structure Firefighters Competency and Training Playbook: discussion to be added to next Fire Protection Committee meeting.

Budget committee meetings scheduled as follows:

August 25th, 9:00 am Operations & Maintenance

August 25th, 10:30 am Finance

September 3rd, 7:00 pm Fire Protection, to be followed by Environment & Emergency

September 14th, 7:00 pm Planning to be followed by HR.

Discussion regarding federal funding received by local ID: SPID received \$200,000 towards water infrastructure from the Western Economic Diversification Fund – Canada 150 Community Infrastructure Program.

**Question Period:** none

There being no further business the meeting was adjourned at 8:15 pm

The above minutes were approved by the Board of Trustees on September 16, 2015.

By: \_\_\_\_\_  
Chair of the Trustees

\_\_\_\_\_  
Officer