

DEEP BAY IMPROVEMENT DISTRICT

MINUTES OF THE ANNUAL GENERAL MEETING

APRIL 8, 2015 at VIU - DEEP BAY MARINE FIELD STATION

Trustees: Tom Plensky, Chair Candace Cowan
Linda McKay Don Milburn
Claire Hilscher Bob Leggett
Dave Simpson

Staff: Don Buchner - Maintenance Operator
Leslie Carter - Administrator
Nina LeBlanc - Administrative Assistant

Guests: Cory Vanderhorst, CA - MNP

Ratepayers: 17 Rate payers in attendance (includes trustees & staff)
(4 non-ratepayers also in attendance)

Call to Order: 7:30 pm

Tom Plensky, Chair, thanked everyone for coming out and trustees and staff were introduced.

Motion: to accept the agenda for the current meeting:

George Lenz Seconded: Margaret Furnell Vote: Carried

Certificates of Appreciation were awarded to those that served as a trustee during the last 12 months and have completed their service. These were presented to:

1. Claire Hilscher for April 2013 - April 2015
2. Linda McKay for April 2012 to April 2015

Minutes of the Annual General Meeting held on April 9, 2014:

Motion: to accept the minutes of April 9, 2014 Annual General Meeting

Margaret Furnell Seconded: John MacMillan Vote: Carried

Business Arising From the Minutes: none

2014 Annual Report presented in written format:

Motion: to accept the 2014 Annual Report as presented

Martin Martens Seconded: Sharon Milburn Vote: Carried

Auditor's Report and presentation of 2014 Financial Statements

2014 Financial Statements were presented by MNP representative Cory Vanderhorst.

Motion: to receive the 2014 Financial Statements as presented

George Lenz Seconded: John MacMillan Vote: Carried

Trustee's Honorarium

Motion: to approve the Trustees Honorarium at \$1,400.00 for the Board Chair and \$800.00 for each trustee in 2015 for a total of \$6200.

Ed Pater Seconded: John MacMillan Vote: Carried

Other business

- a. **Fire Hall Renewal Select Committee:** Verbal report provided by Bob Leggett. The committee is made up of 2 trustees, 2 fire department members and 4 members of the public. Committee has met a couple of times and looked at current site as well as touring the Meadowood Hall (Dashwood No. 2 hall). Committee will be reporting to the board and is committed to getting the best bang for the buck.
- b. **Deep Bay Fire Rescue Society:** AGM for the society is April 29th. Memberships can be renewed at this meeting or at the DBID offices. The society is looking for new members to serve on the board. Thanks to the DBID for providing space in the Pipeline newsletter to promote the society's activities. Next bottle drive is coming up May 23rd and the society is hoping to have more events this year to raise funds towards a new fire hall.
- c. **Questions from the floor:**
 - G. Dussault: Wages and benefits increased by 5%, this is higher than CUPE employees are getting
 - A: Office staff has been provided with a percentage of gross wages in lieu of benefits as the district is too small to provide a benefits package.
 - G. Dussault: Why are vehicle expenses up?
 - A: The 2014 budget was higher to allow for repairs and maintenance but the actual 2014 expenses came in below budget and below 2013 expense levels.

Election of Two Trustees

The election was turned over to Returning Officer, Leslie Carter.

Election for two 3-year terms expiring at AGM 2018 (terms expired: Claire Hilscher, Linda McKay)

Nominations called for from the floor:

Linda McKay was nominated by Martin Martens

Claire Hilscher was nominated by Tony Botica

Nominees accepted their nominations. Nominations called for from the floor a second and third time, no further nominations were forthcoming.

Linda McKay and Claire Hilscher were elected by acclamation to serve 3-year terms, expiring at the AGM 2018.

Motion for Adjournment: Margaret Furnell

There being no further business the meeting was adjourned at 8:00 pm.

The above minutes were approved on April 15, 2015.

Chair of the Trustees

Officer