

DEEP BAY IMPROVEMENT DISTRICT
MINUTES OF THE ANNUAL GENERAL MEETING
APRIL 26, 2012 at VIU - DEEP BAY MARINE FIELD STATION

Call to Order: 7:30 pm

Trustees: Tom Plensky, Chair Candace Cowan
Dianne Eddy Don Milburn
Pam Smyth Arlene Veenhof

Also Present: Maintenance Operator - Don Buchner
Administrator –Leslie Carter
Administrative Assistant – Nina LeBlanc
Auditor – MNP representative Cory Vanderhorst

Present: 29 Rate payers (includes trustees & staff)

Tom Plensky, Chair, thanked everyone for coming out and introduced the trustees and staff.

Certificates of Appreciation were awarded to those that served as a trustee during the last 12 months and completed their service. These were presented to:

1. Pamela Smyth, April 2009 - April 2012 (1 full term)
2. Ken Carter, April 2009 - February 2012
3. Claire Hilscher, April 2008 – January 2012 (1 full term)
4. Bill Veenhof, April 2011 - December 2011
5. Helmut Meuser, August 2009 – April 2011
6. Joyce Bartram, March 2005 – April 2011 (2 full terms)

Pamela Smyth and Joyce Bartram accepted their certificates in person.

Motion: to accept the agenda as amended for the current meeting:

D. Bartram Seconded: N. Eddy Vote: Carried

Minutes of the Annual General Meeting held on April 12, 2011:

Motion: to accept the minutes of April 12, 2011 AGM

J. Bartram Seconded: P. Brio Vote: Carried

Business Arising From the Minutes: none

2011 Annual Report presented in written format:

Motion: to accept the 2011 Annual Report as presented

M Healey Seconded: R. Baldry Vote: Carried

Auditor's Report –

MNP representative Cory Vanderhorst presented his report on the 2011 financials.

Motion: to receive the 2011 Auditor's Report

R. Baldry Seconded: E. Hieronymi Vote: Carried

R. Baldy: Is it possible to have the budget amount compared to actuals as part of financial report?

District could add a budget column to the "Schedule of Operations and Changes in Fund Balances" (for both Waterworks and Fire Protection) that are part of the Consolidated Financials.

The board will discuss this at upcoming board meeting.

Trustee's Honorarium

Motion: to approve the Trustees Honorarium at \$1,400.00 for the Board Chair and \$800.00 for each trustee in 2012 for a total of \$6200.

D. Bartram Seconded: F. Hieronymi Vote: Carried

Other business

a. Questions from the floor

N. Eddy: Do the trustees get paid even if they miss board meetings?

Yes, the honorarium is not based on monthly board meeting attendance. This issue has been previously discussed. It was felt that because trustees often put in a great deal of time compiling information and/or at committee level meetings that basing it strictly on board meeting attendance would not be fair. It is pro-rated if someone does not serve a full 12 months.

The board will discuss this at upcoming board meeting.

R. Baldry: Is it possible to have the annual taxes billed 4 times/year with the tolls?

The board will discuss this at upcoming board meeting.

Elections of Three Trustees

The election was turned over to Leslie Carter.

Terms expired: Pam Smyth, 1 vacant spot due to resignation of Ken Carter in February. Pam Smyth has agreed to stand for re-election. Nominations called for from the floor: M. Healey nominated Linda McKay. Nominations called for from the floor a second and third time, no further nominations were forthcoming.

Pam Smyth and Linda McKay elected by acclamation, each for a 3-year term expiring at the AGM 2015. Linda McKay introduced herself to the rate payers.

Service Award

George Lenz, Fire Chief, was asked to come forward. On behalf of the Governor General of Canada, His Excellency the Right Honourable David Johnston, Tom Plensky, presented George Lenz with the Fire Services Exemplary Service Medal. This medal honours fire service members who have given 20 years of service, ten years of which have been served in the performance of duties involving potential risks.

Motion for Adjournment: M. Healey

Meeting was adjourned at 8:00 pm

The above minutes were approved on May 16, 2012.

Chair of the Trustees

Officer