

DEEP BAY IMPROVEMENT DISTRICT
MINUTES OF THE ANNUAL GENERAL MEETING
APRIL 10, 2013 at VIU - DEEP BAY MARINE FIELD STATION

Call to Order: 7:30 pm

Trustees: Tom Plensky, Chair Candace Cowan
Linda McKay Don Milburn
Arlene Veenhof

Regrets: Dianne Eddy, Pam Smyth

Also Present: Maintenance Operator - Don Buchner
Administrator –Leslie Carter
Administrative Assistant – Nina LeBlanc
Auditor – MNP representative Cory Vanderhorst

Present: 38 Rate payers (includes trustees & staff)

Tom Plensky, Chair, thanked everyone for coming out and trustees and staff were introduced.

Certificates of Appreciation were awarded to those that served as a trustee during the last 12 months and completed their service. These were presented to:

1. Tom Plensky service from April 2010 – April 2013
2. Dianne Eddy service from August 2010 – April 2013
3. Pamela Smyth service from April 2012 – April 2013

Motion: to accept the agenda for the current meeting:

M. Healey Seconded: P. Biro Vote: Carried

Minutes of the Annual General Meeting held on April 26, 2012:

Motion: to accept the minutes of April 26, 2012 Annual General Meeting

P. Biro Seconded: B. Veenhof Vote: Carried

Business Arising From the Minutes: none

2012 Annual Report presented in written format:

Motion: to accept the 2012 Annual Report as presented

S. Biro Seconded: P. Biro Vote: Carried

Auditor's Report and presentation of 2012 Financial Statements

2012 Financial Statements were presented by MNP representative Cory Vanderhorst..

Motion: to receive the 2012 Financial Statements

I. MacDonell Seconded: B. Veenhof Vote: Carried

Trustee's Honorarium

Motion: to approve the Trustees Honorarium at \$1,400.00 for the Board Chair and \$800.00 for each trustee in 2013 for a total of \$6200.

M Healey Seconded: B. Veenhof Vote: Carried

Other business

a. Deep Bay Fire/Rescue Society

Don Milburn was given the floor to introduce the Deep Bay Fire/Rescue Society. Don explained that this is a non-profit society whose purpose is to promote and fundraise on behalf of the Deep Bay Volunteer Fire Department. Funds raised will used to assist with the purchase of infrastructure replacement and to help keep tax increases as low as possible. Annual memberships are being sold for \$10.00. Membership reflects community support and is often a criteria that is requested on grant applications.

G. Dussault: Is there a reason that the fire department has not gone under the RDN as most departments have in the province?

The society investigated this prior to formation. The RDN's involvement in fire departments is primarily financial. Advantages include better borrowing rates and access to government grants. Disadvantages include assessment based taxation. There would need to be significant support from the community to pursue this and a referendum would have to be held. The RDN will not take over a Improvement District service without support from the ratepayers.

b. Questions from the floor

S. Biro: Is this community based fundraising or grants?

A: Primarily grants and involvement of community

J. McLean: Would this affect current funds?

Some funds may be reallocated

W. Scott: This fundraising was done previously by ladies auxiliary. Good idea to support

G. Lenz: Volunteer members needed eg: flagging, in-house jobs, maintaining equipment, First Responders, administration.

I. MacDonell: When was the last hydrant on Shoreline tested?

D. Buchner: Six weeks ago. It tested at 500 1 gpm

I. MacDonell: In regard to the potential private development project, I suggest if it goes ahead, full cost upfront prior to approvals

Elections of Three Trustees

The election was turned over to Returning Officer, Leslie Carter. It was explained that as there were two different lengths of term to fill that two separate elections would be held.

1. Election for two 3-year terms expiring at AGM 2016 (terms expired: Tom Plensky, Dianne Eddy)

Tom Plensky agreed to stand for re-election and was nominated by Arlene Veenhof. Nominations called for from the floor: Bob Leggett was nominated by Penny Wood and Peter Den Haan was nominated by Don Milburn. Nominations called for from the floor a second and third time, no further nominations were forthcoming.

Nominees were provided with the opportunity to have a scrutineer witness the ballot counting and all nominees declined. Following voting by ballot the following nominees were elected for 3-year terms:

- Tom Plensky
- Bob Leggett

2. Election for remainder of a 3-year term expiring at AGM 2015 (Pamela Smyth resigned)

Nominations called for from the floor: Claire Hilscher was nominated by Linda McKay and Peter Den Haan was nominated by Don Milburn. Nominations called for from the floor a second and third time, no further nominations were forthcoming.

Nominees were provided with the opportunity to have a scrutineer witness the ballot counting and all nominees declined. Following voting by ballot the following nominee was elected to fill the remainder of a 3-year term:

- Claire Hilscher

All nominees were thanked for standing for election.

Motion: to destroy the ballots after the statutory 14 days

Bob Leggett Seconded: Penny Wood

Motion for Adjournment: M. Healey

Meeting was adjourned at 8:28 pm

The above minutes were approved on April 17, 2013.

Chair of the Trustees

Officer