

DEEP BAY IMPROVEMENT DISTRICT

MINUTES OF THE ANNUAL GENERAL MEETING

APRIL 5, 2017 at VIU - DEEP BAY MARINE FIELD STATION

- Trustees:** Tom Plensky, Chair Candace Cowan
Linda McKay Don Milburn
Dave Simpson Bob Leggett
Claire Hilscher
- Staff:** Leslie Carter – Administrator
Lexia Baich – Administrative Assistant
Don Buchner – Water System Operator
George Lenz, Fire Chief
- Guests:** Cory Vanderhorst, CA - MNP
- Ratepayers:** 30 Rate payers in attendance (includes trustees & staff)
(5 non-ratepayers also in attendance)
- Call to Order:** 7:30 pm

Tom Plensky, Chair, thanked everyone for coming out. Trustees and staff were introduced and fire department attendees were recognized.

Motion: to approve the agenda for the current meeting:

Marg Healey Seconded: Susan Mielke Vote: Carried

Minutes of the Annual General Meeting held on April 13, 2016:

Motion: to accept the minutes of April 13, 2016 Annual General Meeting

Dave Healey Seconded: Craig Armour Vote: Carried

Business Arising From the Minutes: none

Service Awards

The chair recognized and thanked Fire Chief George Lenz for 25-years of service with the Deep Bay Volunteer Fire Department. A Service medal from the British Columbia Office of the Fire Commissioner was presented to George during a department meeting in December 2016.

Certificates of Appreciation were awarded to those trustees that served during the last 12 months and have completed their service. Certificates were presented to:

1. Candace Cowan for service from April 2014 - April 2017
2. Don Milburn for service from April 2014 - April 2017
3. Dave Simpson for service from April 2014 - April 2017

Special presentation from Deep Bay Fire/Rescue Society

Barb Nixon, president of the Deep Bay Fire/Rescue Society introduced the directors of the society and gave an overview of the society's activities over the last year.

The society's Annual General Meeting is coming up on April 27, 2016 and volunteers are needed to fill director's vacancies. Membership to the society was encouraged as it is important that the society can demonstrate community support for grant applications.

The society obtained charity status in 2015 and can now issue tax receipts and the status will help with grant eligibility. Also they are now on Facebook so check them out.

The society presented a cheque in the amount of \$7,500 to go towards the fire hall fund. This brings the society's total contributions towards the fire hall to \$23,000.

2016 Annual Report presented in written format:

Motion: to accept the 2016 Annual Report as presented

Marg Healey Seconded: Shane Dalager Vote: Carried

Auditor's Report and presentation of 2016 Financial Statements

2016 Financial Statements were presented by MNP representative Cory Vanderhorst.

Motion: to receive the 2016 Financial Statements as presented

Alan Webb Seconded: Mick Smith Vote: Carried

Trustee's Honorarium

Motion: to approve the 2017 Trustees Honorarium at \$1,400.00 for the Board Chair and \$800.00 for each trustee for a total of \$6200.

Alan Webb Seconded: Margaret Furnell Vote: Carried

Report from Fire Chief, George Lenz

George introduced the fire department members present and thanked all members and their families for their dedication and sacrifices made when call-outs come in at all hours.

2016 has the highest recorded number of callouts that the department has ever seen at 142. This was primarily due to 81 motor vehicle incidents. These callouts bring in funds from Provincial Emergency Program that goes back into the department for training and equipment.

George reminded everyone that volunteers are always welcome and that if someone isn't able to perform fire fighter's duties that the society is in need of additional volunteers and you will still be supporting the fire department.

Motion: to accept report from George Lenz, Fire Chief

Don Coghill Seconded: Shari Dalager Vote: Carried

Other business

a. Fire Hall Renewal Select Committee:

Bob Leggett, chair of the committee introduced the committee members and provided a progress report for the Fire Hall Renewal project. The committee has developed drawings in order to obtain a preliminary budget. The project will require the services of an architect as it is being built to post-disaster standards as required by BC Building Code. The committee is working to pare down professional costs.

It is hoped that a public meeting can be called by the fall to present a budget to discuss costing and tax implications. Based on a meeting with the RDN Building staff, the project can be phased.

b. Questions from the floor:

Q: Will the current hall need to be reinforced?

A: No, the current building will not have to be brought up to meet current code and will continue to be an asset of the district. The architect will determine the required distance from the existing building for any new construction. New construction will house both the vehicles and emergency equipment.

The current siting was determined based on the fact that any farther back (towards the tracks) would be an issue based on the amount of fill that has been brought in over a large number of years. It would be very expensive to remediate this to be suitable for building.

Q: Could the existing property be subdivided and sold to help finance the project?

A: The property is zoned for local government use only

Election of Three Trustees

The election was turned over to Returning Officer, Leslie Carter.

Election for three 3-year terms expiring at AGM 2020 (terms expired: Candace Cowan, Don Milburn and Dave Simpson).

Nominations called for from the floor:

Don Milburn was nominated by Marg Healey

Candace Cowan was nominated by Catherine Manson

Dave Simpson was nominated by Shane Dalager

Nominations called for from the floor a second and third time, no further nominations were forthcoming. Nominees accepted their nominations.

Don Milburn, Candace Cowan and Dave Simpson were elected by acclamation to serve 3-year terms, expiring at the AGM 2020.

Motion for Adjournment: Barb Nixon

There being no further business the meeting was adjourned at 8:05 pm.

The above minutes were approved on April 19, 2017.

Chair of the Trustees

Officer